



St. Francis
College for Women
Begumpet, Hyderabad-500016
(Autonomous & Affiliated to Osmania University)
NAAC Re-accredited with 'A' Grade 4th Cycle

62 Years of Excellence



PROSPECTUS
2021

Preview of Courses Offered

Post Graduate Courses

- M.Sc. Computer Science
- M.Sc. Mathematics
- M.Sc. Microbiology
- M.Sc. Organic Chemistry
- M.Com. Applied Finance
- M.A. Mass Communication and Journalism
- M.Sc. Applied Psychology

PG Diploma Courses - Center for Professional Studies

- PG Diploma in Human Resource Management
- PG Diploma in Psychological Counseling Skills
- Advanced PG Diploma in Clinical Nutrition & Dietetics

Under Graduate Courses

- Bachelor of Humanities & Social Sciences (B.A.)
- Bachelor of Sciences (B.Sc.)
- Bachelor of Science (Honors) Software Engineering
- Bachelor of Commerce (B.Com.)
- Bachelor of Management Studies (B.M.S.)
- Bachelor of Vocational Studies (B.Voc.)

Diploma Courses - Center for Career Development

- CISCO Certified Network Associate (CCNA)
- Diploma in Television Production
- Diploma in Digital Photography

Programmes in collaboration with International Institutions

- Pre Med to M.D. in collaboration with Xavier University School of Medicine, Aruba
- PG Diploma in Health, Wellness & Lifestyle Management in collaboration with Arabian Wellness & Lifestyle Management, RAK, UAE
- Three week Summer Business Programme at California Baptist University (CBU)
- International Summer School Programme at University of East London, Docklands Campus
- PG Diploma in Data Science in collaboration with HackerU
- International Transfer Program- Wiley Education Services

Vision

Holistic Education for Empowerment of Women

Mission

Motivating students to become

- Intellectually competent
- Morally upright
- Socially committed
- Emotionally stable
- Spiritually inspired
- Patriotic women of India



The Motto of St. Francis College for Women

“Snehada Buddishchaya Shantishchya”

“WISDOM AND PEACE THROUGH LOVE”



- ❖ *The Lamp Symbolizes the light of wisdom and knowledge, radiating itself to dispel the darkness of ignorance*
- ❖ *The glowing rays of the burning lamp emanating in eight directions are symbolized by the eight petals of lotus.*
- ❖ *Peace generated through love is symbolized by the green tender shoots*
- ❖ *The logo of St. Francis College stands for Wisdom and Peace through Love- the values, which the college cherishes*

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Prospectus Compilation Committee

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1. College Profile

1.1 History



In the year 1832, inspired by the life of Jesus Christ, Bartolomea Capitanio, a young, dynamic and gifted lady at the age of twenty six, founded the congregation of Sisters of Charity in Italy. Bartolomea launched the Mission of Charity, by establishing schools, hospitals, youth clubs etc., which after her death was continued by her companion Vincenza Gerosa. Bartolomea's Mission of Charity has motivated countless young ladies for a life of service all over the world. In 1860, the Sisters of Charity came to India to extend their loving service to the people of this land.

Bartolomea Capitanio

1.2 College

St. Francis College for Women is a Catholic Minority Institution founded by the Sisters of Charity of Srs. Bartolomea Capitanio and Vincenza Gerosa in 1959, for the education of women. The college derives its inspiration from the person and teachings of Jesus Christ, who is its norm, protector and guide.

St. Francis College is autonomous, affiliated to Osmania University. The college was recognized under Sec. 2(f) 12B of the University Grants Commission in 1964 and conferred the Status of Autonomy through letter No. F. 24-7/87 (NFE) dated 9th May, 1988

One of the first autonomous colleges in the twin cities, affiliated to Osmania University, St. Francis College is NAAC reaccredited with 3.46 CGPA on a scale of 4, in the 4th cycle.

In 2004, the college was awarded with the status of “**College with Potential for Excellence**” by UGC

As a minority institution, it reserves for itself its inherent and constitutional right (Art.30 [1]) with regard to management and administration. It is primarily for Catholics but in its concern for the socially and economically disadvantaged, will admit students from other sections of society including students from SC/ ST/BC categories to the extent possible.

The College continues to serve the cause of education of women with varied academic programmes intertwined with co-curricular activities, civic and social responsibility initiatives, cultural and aesthetic promotion, physical fitness and value education. The college curriculum is based on UGC advocated Choice Based Credit System.

Fact Sheet

Founded by	:	Sisters of Charity of Secunderabad Province		
Established	:	June, 1959		
Motto	:	Wisdom and Peace through Love		
Affiliating University	:	Osmania University in 1959		
UGC Recognition	:	Recognized under Sec.(2f) & Sec.(12B) of UGC Act 1964		
Autonomy	:	1988(UG) 2010 (PG)		
NAAC	:	Accreditation with Five Stars, 1999		
UGC	:	College with Potential for Excellence (2004-2019)		
NAAC	:	Reaccreditation at 'A' level, 2006		
NAAC	:	Accreditation 3 rd Cycle with CGPA of 3.46 out of 4 (2012)		
NAAC	:	Accreditation 4 th Cycle with CGPA of 3.05 out of 4 (2021)		
Academic Programmes	:	UG PG Ph.D. PG Diploma/UG Diploma Certificate Courses		
No. of Departments	:	27 Arts - 11 Science-13 Commerce-1 BMS - 1 B.Voc - 1		
Student Strength	:	3,854 + 68 PG Diploma		
Staff Strength	:	Teaching	-	181
		Non-teaching	-	98

Landmark Years in the History of St. Francis College

1959	:	Inception of the college at Secunderabad
1960	:	Introduction of B.A. curriculum
1962	:	Introduction of B.Sc. (B.Z.C.) curriculum
1968	:	Introduction of B.Sc. (M.P.C.) curriculum
1972	:	Introduction of B.Com
1977	:	Degree College shifts to new site at Begumpet, Hyderabad
1984	:	Silver Jubilee Celebrations of the college
1988	:	Degree College granted Autonomy Restructuring of syllabus and courses Introduction of B.Sc. (Computer Science) curriculum
1990	:	Introduction of B.Sc. (Computer Science/ Statistics) and B.Com Professional
1994	:	Vocational courses introduced
1995	:	Inauguration of PG block Commencement of the first PG programme (M.S.W) Introduction of B.Sc. (Computer Science / Electronics / Mathematics) curriculum
1996	:	Introduction of B.Sc. (Biochemistry)
1997	:	Introduction of B.Sc. (Microbiology)
1998	:	Introduction of B.C.A. Course, B.Com (Computers) & M.Sc. (Computer Science)
1999	:	NAAC Accreditation with 5 stars
2002	:	Introduction of B.Sc. Biotechnology, PGD-HRM and M.Com

2003 : Introduction of M.Sc. (Microbiology) and M.Sc. (Mathematics), PGD in Psychological Counseling Skills

2004 : 'College with potential for Excellence' by UGC

2005 : Introduction of Choice and Credit Based Semester System

2006 : NAAC Re-accreditation at 'A' LEVEL

2007 : CCNA (Diploma) introduced

2008 : Golden Jubilee Celebrations
Introduction of Bachelor in Management Studies (B.M.S)

2009 : Extension of Autonomous status till 2015 by UGC

2010 : MOU with British Council (UK) for English Language Teaching Centre
PG Autonomy

2011 : Introduction of B.Com. (International Business), M.Sc. (Organic Chemistry)
M.Sc. (Finance), Master in Communication & Journalism (MCJ).
MOU with St. Ambrose University, IOWA, USA for study abroad programme

2012 : Introduction of B.Com (IPP), B.Sc. Honors (Software Engineering) & M.Sc. Applied Psychology
Addition of 4th Floor to the main building
NAAC, Accreditation 3rd Cycle with CGPA of 3.46 out of 4(2012)

2013 : MOU with American Consulate for starting 'American Corner'
Introduction of B.Sc. Applied Nutrition
25 years of Autonomy of the College

2014 : Inauguration of Sports Indoor Stadium
Introduction of B.Voc. (IM) & B.Voc. (RM & IT) courses
Extension of CPE till 2019

2015 : MOU with University of East London

2016 : Adoption of UGC-CBCS
MOU with Xavier University Aruba
MOU with Gregorian University Rome

2017 : Extension of Autonomy Status till 2021

2018 : 30 years of Autonomy of the college
MOU with Tata Consultancy Services
MOU with WILEY

2019 : Ranked 93 among colleges in India by NIRF, MHRD Government of India

2020 : Diamond Jubilee celebrations
Ranked 73 among colleges in India by NIRF, MHRD Government of India
MOU with Tally Solutions Pvt. Ltd

2021 : NAAC Re-accreditation at 'A' LEVEL (4th Cycle) till 2024

List of Principals

- Miss. G. Miranda : 1959 – 1960 (I.C.P)
- Sr. Bridget Fernandes : 1960 – 1961 (I.C.P)
- Mrs. Indu Dixit : 1961 – 1963 (I.C.P)
- Sr. Maria Franco : 1963 – 1976
- Sr. Bridget Fernandes : 1976 – 1986
- Sr. Romana Fernandes : 1986 – 1998
- Dr. (Sr.) Christine Rebello : 1998 – 2007
- Dr. (Sr.) Alphonsa Vattoly : 2007 – 2015
- Dr. (Sr.) Christine Fernandes : 2015 - 2018
- Sr. Sandra Horta : 2018 onwards

1.3 Institutional Objectives

Through its curriculum, the college strives to:

- Set and achieve high standards in education by periodically restructuring courses, catering to professional needs in a rapidly evolving and competitive society
- Develop creativity, innovation and habits of self study
- Encourage application of knowledge to contemporary issues
- Accord priority to vocational and entrepreneurial education
- Involve students in community service and promote social justice and care for environment.
- Inculcate respect for all faiths and foster religious harmony
- Encourage effective use of cybernetics and media
- Instill human values, self-discipline, integrity, leadership qualities and promote harmonious Interpersonal relationships

These goals and objectives are formulated by the management in consultation with the faculty and are reviewed periodically. The faculty and students are oriented to the objectives, values and culture of the institution, through frequent seminars and orientation workshops.

1.4 Autonomy

St. Francis College has the distinction of being one of the first colleges in the twin cities of Hyderabad and Secunderabad to implement autonomy, which was conferred on the college by the University Grants Commission, through letter no. F. 24 – 7/87(NFE) dated 9th May 1988. PG autonomy was granted in 2010.

While the college remains affiliated to Osmania University, it has autonomy at the U.G. & P.G. level in:

- Designing the courses and syllabi
- Innovative teaching methodology
- Devising methods of evaluation, examination and tests pertaining to the award of the degree/ diploma by the Osmania University
- Admission of students

1.5 Choice Based Credit System (CBCS)

In keeping with the UGC Guidelines for higher education, the college has introduced CBCS from the year 2016 onwards. A revision was carried out and approved in April 2020.

Objectives

- International academic compatibility to courses and credits offered
- Greater flexibility for the students in their choice and areas of study, through different electives
- Facilitation of institution-industry interaction
- Introduces students to inter-disciplinary & skill-based courses

The term Credit is the unit by which the course work is measured
One credit per semester is equal to:

- one hour of teaching, lecture (L) or Tutorial (T) per week
- Three hours of practical work/field work (P) per week

Course usually referred as papers, comprises of lectures/tutorials/laboratory work/ field work/ Outreach activities /project work/vocational training etc.

The term Choice refers to the students' choice of a course of study and/or an Elective paper. CBCS provides an opportunity for students to choose from the prescribed courses comprising core, elective, foundation courses. The courses would be evaluated following the grading system.

Types of Courses

- **Core**
- **Elective**
- **Foundation**

1. **Core Course:** Papers under this category are compulsory and cover the basics that a student is expected to study in that particular discipline
2. **Elective Course:** A course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study
 - a. **Discipline Specific Elective (DSE):** Elective courses offered under the main discipline/subject of study is referred as Discipline Specific Elective
 - b. **Generic Elective(GE):** An elective course chosen from an unrelated discipline/subject with an intention to seek exposure beyond discipline/s of choice is called Generic Elective
3. **Foundation Courses:**
 - a. **Compulsory Course (CC):** These are fundamental courses which focuses on various Dimensions of communication skills. These courses are
 - i) English
 - ii) Second Language or Modern Indian Languages
 - b. **Ability Enhancement Compulsory Course (AECC):** These are mandatory for all disciplines and leads to knowledge enhancement
 - i) Environmental Studies
 - c. **Skill Enhancement Courses (SEC):** These are skill-based courses providing hands-on-training, competencies, skills, etc. These courses are chosen from a pool of courses designed to provide skill-based knowledge and contain theory and lab / hands-on / training / field work
 - d. **Project work/Dissertation:** This is a special course designed to acquire special/advanced knowledge, involving application of knowledge in solving / analyzing /exploring a real life situation/ difficult problem.A student studies such a course on her own with an advisory support by a teacher/ faculty member

1.6 Statutory Bodies

Under autonomy the college has constituted various statutory bodies as per the UGC guidelines, which meet and approve the rules of admission, new courses and patterns of evaluation and assessment. The term of office of the Statutory Body members shall be for two years. These statutory bodies and their composition are as follows:

Governing Body

- Provincial Superior
- Principal of the College
- University Grants Commission Nominee
- Telangana State Council of Higher Education Nominee
- Osmania University Nominee
- Educationist
- Industrialist
- Five Management Nominees
- Two Senior Teaching Faculty of the college nominated by the Principal
- One Alumnae Representative

Academic Council – Composition

- Principal – Chairperson
- All the Heads of Departments of the College
- All PG Coordinators
- Five Deans of Faculty of Osmania University – Arts, Social Sciences, Science, Commerce, Management
- Three external subject experts nominated by the Governing Body of the College
- Secretary nominated by the Principal
- Five Student Nominees

Board of Studies – Composition

- Chairperson : Head of the Department
- Members : The entire faculty of each specialization
- Two experts in the subject from outside the college to be nominated by the Academic Council
- One expert to be nominated by the Vice-Chancellor from the panel of six, recommended by the college Principal
- One Post-graduate meritorious alumnus to be nominated by Principal
- One representative from the industry/corporate sector
- Experts from outside the college whenever special courses of study are to be formulated

Finance Committee – Composition

- Principal - Chairperson
- Correspondent
- Vice - Principal
- College Treasurer
- One Nominee of the Governing Body

- Staff Representative nominated by the Principal

Managing Committee

- Correspondent & Secretary
- Principal
- Vice Principal
- Dean Academics
- College Treasurer

1.7 Committees

The commitment of the college to quality education has been made possible through different committees, for the implementation and monitoring of the various activities in a democratic way.

List of Committees:

1. Board of Management of St. Francis College, Registered Society (Registration No. 716/2005)
2. Members Appointed by the Board of Management
3. Academic Planning & Development
4. Staff Representatives – Governing Body
5. Academic Council
6. IQAC
7. PG Coordinators
8. Academic Audit Cell
9. Staff Grievance Redressal Cell
10. Students Grievance Redressal Cell
11. Internal Quality Assurance Cell (IQAC)
12. Franciscan Handbook Committee
13. Prospectus Committee
14. Magazine Committee
15. IT Services
16. Website & Social Media Maintenance Committee
17. Reporting for All Events
18. Record Keeping of Minutes of All Staff Meetings
19. NSS PO's
20. College Choir
21. Campus Ministry Committee
22. Natale Committee
23. Value Education Cell
24. Admission Committee
25. Orientation for Parents / Students
26. Freshers Welcome & Farewell
27. Faculty Development Cell
28. Faculty Research Cell
29. Examination Committee
30. Remedial Instruction
31. Celebration of National Festivals
32. Women's Cell
33. Educational Study Tours

- 34. Centre for International Studies
- 35. IPR Cell
- 36. Alumnae Committee
- 37. Sports Committee
- 38. Cultural Committee
- 39. NIRF Committee
- 40. Inter College Fest
- 41. Placement Cell
- 42. Media Network Committee
- 43. Audio Visual Committee
- 44. Health Centre
- 45. Canteen Committee
- 46. Water Potability Testing Committee
- 47. CBCS Review Committee
- 48. Social Outreach Committee
- 49. NAAC Accreditation Core Committee
- 50. Innovation Hub
- 51. Student Induction Programme (SIP)
- 52. Anti - raging Committee
- 53. Student Discipline Committee
- 54. Covid Cell
- 55. Convocation Committee

POST GRADUATE COURSES

2.1 Post Graduate Courses

2.1.1 INSTRUCTIONAL STRUCTURE: M.Sc. Computer Science

Sem	Course - 1 (Credits)	Course - 2 (Credits)	Course - 3 (Credits)	Course - 4 (Credits)	Course - 5 (Credits)	Non CGPA
I	DSC-1(6C) Core Java Programming	DSC-2 (6C) Operating Systems	DSC-3 (6C) Computer Networks	DSC-4 (4C) Software Engineering	DSC-5 (4C) Discrete Mathematics	GE (2C) Graphics in R
II	DSC-1 (6C) Advanced Java Programming	DSC-2 (6C) Python Programming	DSC-3 (6C) Analysis of Algorithms	DSC-4 (4C) Automata Theory	DSC-5 (4C) Computer Organization	FC (2C) Community Outreach
III	DSC-1(6C) Programming in C#	DSC-2 (4C) Cloud Computing	DSC-3 (4C) Artificial Intelligence	DSE-1 (6C) Object Oriented Design/ Compiler Design	DSE-2 (6C) Network Security / Computer Graphics	FC (2C) Personal Branding
IV	DSC-1 (6C) Big Data Analytics	DSE-1 (6C) Data Warehousing and Mining / Distributed Databases	DSE-2 (6C) Wireless Networks / Mobile Application Development	DSE-2 (6C) Project (Mandatory)		

2.1.2. INSTRUCTIONAL STRUCTURE: M.Sc. Mathematics

SEM	Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Non CGPA	
						GE (2C)	
I	DSC-1 (5C) Abstract Algebra	DSC-2 (5C) Mathematical Analysis	DSC-3 (5C) Discrete Mathematics	DSC-4 (5C) Elementary Number Theory	DSC-5 (5C) Ordinary & Partial Differential Equations		
II	DSC-1 (5C) Galois Theory	DSC-2 (5C) Lebesgue Measure and Integration	DSC-3 (5C) Complex Analysis	DSC-4 (5C) Topology	DSC-5(5C) Theory of Ordinary Differential Equations		
III	DSC-1 (5C) Functional Analysis	DSC-2 (5C) Linear Algebra	DSC-3 (5C) Numerical Analysis	DSE-1/2 (4C) Operations Research/General Measure And Integration	DSE-3/4 (4C) Analytic Number Theory/Differential Geometry		
IV	DSC-1 (5C)Integral Equations & Calculus of Variations	DSC-2 (5C) Integral Transforms	DSC-3 (5C) Statistical Methods in Data Science	DSE-5/6(4C) Advanced Operations Research /Advanced complex analysis	DSE-7/8(4C) Cryptography/Graph Theory		

2.1.3 INSTRUCTIONAL STRUCTURE: M.Sc. Microbiology

Sem	Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Non CGPA
I	DSC-1(6C) Microbial Bioenergetics	DSC-2(6C) Biological Chemistry	DSC-3(6C) Cellular and Molecular Immunology	DSC-4(6C) Bioinstrumentation		GE (2C) Critical Health Care Management
	DSC-1(6C) Molecular Biology & Microbial Genetics	DSC-2(6C) Soil & Env Microbiology	DSC-3(6C) Food fermentation & Techniques	DSC-4(6C) Virology & Parasitology		Outreach (2C)
II	DSC-1(6C) Genomics	DSC-2(6C) Bioprocess Technology & DSP	DSE-1/2(6C) Agricultural Microbiology/ Nanobiotechnology	DSE-3/4(6C) Biostatistics & Epidemiology/ Hematology & Pathology	Internship (2C) NCGPA (optional)	FC (CRT) (2C)
	DSC-1(6C) Medical Bacteriology	DSC-2(6C) Microbial Biotechnology	DSE-5/6(6C) Pharmaceutical Microbiology /Bioinformatics and drug designing	DSE-7/8 (6C) Entrepreneurship Development/ Biosafety and IPR	Project (4C)	

2.1.4 INSTRUCTIONAL STRUCTURE: M.Sc. (Organic Chemistry)

Sem	Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Non CGPA
I	DSC-1 (6C) Inorganic Chemistry-I	DSC-2 (6C) Organic Chemistry-I	DSC-3 (6C) Physical Chemistry I	DSC-4 (6C) Analytical Techniques and Spectroscopy I	GE (2C) Research Methodology	
II	DSC-1 (6C) Inorganic Chemistry-II	DSC-2 (6C) Organic Chemistry-II	DSC-3 (6C) Physical Chemistry II	DSC-4 (6C) Analytical Techniques and Spectroscopy-II	OR (2C) Social Outreach	
III	DSC-1 (6C) Synthetic Reagents Advanced. NMR & Conformational Analysis.	DSC-2 (6C) Modern Organic Synthesis	DSE-1/2 (6C) Bioorganic Chemistry / Forensic Chemistry & Toxicology	DSE-3/4 (6C) Green Chemistry & Organic Materials / Pesticides	FC (2C) Corporate Recruitment Training	
IV	DSC-1 (6C) Drug Design and Drug Discovery	DSC-2 (6C) Drug Synthesis & Mechanism of Action	DSE-5/6 (6C) Advanced Heterocyclics & Natural Prod-I / Polymers, Dyes & Pigments	DSE-7/8 (6C) Advanced Heterocyclics & Natural Prod-II / Biopharmaceutics & Pharmacodynamics	Project (4C)	

2.1.5 INSTRUCTIONAL STRUCTURE: M.Com. (Applied Finance)

Sem	Course-1 (credits)	Course-2 (credits)	Course-3 (credits)	Course-4 (credits)	Course-5 (credits)	Course-6 (credits)	Course-7 (credits)	Non CGPA
I	DSC-1 (4C) Managerial Economics	DSC-2 (5C) Quantitative Techniques for Managerial Decisions	DSC-3 (4C) Financial Management	DSC-4 (4C) Organization Behaviour	DSC-5 (4C) Indian Accounting Standards	DSC-6 (4C) Marketing Management	GE(2C) Personal Finance	
II	DSC-7 (4C) Economic Environment and Policy	DSC-8 (4C) Advanced Managerial Accounting	DSC-9(4C) Investment Management	DSC-10 (4C) Human Resource Management	DSC-11 (5C) Research Methodology	SEC-(2C) R-Software	Outreach (2C)	
III	DSC-12(4C) Strategic Cost Management	DSC-13 (4C) Corporate Income Tax	DSC-14 (4C) Security Analysis and Portfolio Management	DSE-1/2 (5C) Financial Services / International financial management	DSE-3/4 (5C) Financial Statement Analysis/Commodity And Derivatives Market		Summer Internship (4C)	Corporate Recruitment Training (2C)
IV	DSC-15 (4C) Wealth Management	DSC-16 (4C) Mergers, Acquisitions and Corporate Restructuring	DSE-17 (4C) Financial Modeling	DSE-5/6 (5C) Financial Risk Management/ Corporate Reporting	DSE-7/8 (5C) Introductory Financial Econometrics/ Business Analytics	Project 4C compulsory		

Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Non CGPA
DSC-1(4C) Introduction to Communication and Mass Media	DSC-2(4C) Reporting and Editing - I P (2C) News Writing and Reporting analysis	DSC-3(4C) Advertising P (2C) Video Editing	DSC-4(4C) Introduction to Electronic Media and Film P (2C) Current Affairs-I	GE (2C) Photography	
DSC-1(4C) Media Laws and Ethics	DSC-2(4C) Reporting and Editing – II P (2C) Photojournalism	DSC-2(4C) Corporate Organizational Communication P (2C) Electronic Pagination	DSC-4(4C) Development and Rural Communication P (2C) Radio Broadcasting Production	DSC-5 (4C) Magazine Journalism	Communication on Outreach (2C)
DSE-1/2(4C) Print Media – I / Feature and Freelance Writing	DSE-1/2(4C) Electronic Media – I / TV Journalism	DSC-1(4C) Mass Media Research P (2C) (or) TV News Production	DSC-2(4C) International Communication and Theories P (2C) Cyber Journalism	DSC-3(4C) Marketing Communication & Digital Marketing P (2C) Current Affairs-II	FC (CRT) (2C) Internship (2C) NCGPA (optional)
DSE-1/2(4C) Print Media – II/ Cultural Studies	DSE-3/4(4C) Electronic Media – II/ Social Sciences for Journalism	DSC-1(4C) ICT & New Media P (2C) Content writing	DSC-2(4C) Media Management P (2C) Film Appreciation	Project (4C) Dissertation (or) Documentary Film Production P (2C) Advertising and PR	

2.1.7 INSTRUCTIONAL STRUCTURE: M.Sc. Applied Psychology

Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Non CGPA
Sem					
I	DSC-1(8C) Essentials of Psychology +Experimental Psychology (Pr)	DSC-2(8C) Theories of Personality +Self Awareness (Pr)	DSC-3(4C) Statistics & Research Methodology 1	DSC-4(4C) Positive Psychology	GE (2C) Socialization
II	DSC-1(8C) Life Span Development +Psychological Testing 1 (Pr)	DSC-2(8C) Cognitive Psychology + Cognitive Psychology Practicum (Pr)	DSC-3(4C) Basics in Counseling	DSC-4(4C) Statistics & Research Methodology 2	Outreach (2C)
III CP	DSC-1(8C) Counseling Skills +Counseling Skills Practicum (Pr)	DSC-2(8C) Psychotherapies +Psychological Testing 2(Pr)	DSE-1/2(4C) Psychopathology/ Interventions in Psychology	DSE-3/4(4C) Health Psychology/ Applied Social Psychology	FC (CRT) (2C)
III OP	DSC-1(8C) Organizational Behaviour 1 +Simulated Role Plays (Pr)	DSC-2(8C) Human Resource Development + Psychological Testing 2 (Pr)	DSE-1/2(4C) Psychopathology/ Interventions in Psychology	DSE-3/4(4C) Health Psychology/ Applied Social Psychology	FC (CRT) (2C)
IV CP	DSC-1(4C) Counseling Internship	DSC-2(8C) School Psychology +Training Modules and Workshop (Pr)	DSE-5/6(8C) Marriage and Family Counseling / Trauma Counseling +Case Studies and Report writing (Pr)	DSE-7/8(4C) Group Counseling/ Sports Psychology	Project (4C)
IV OP	DSC-1(4C) Internship in Organizations	DSC-2(8C) Organizational Behaviour 2 + Organizational Assessments (Pr)	DSE-5/6(8C) Training and Development/ Consumer Behaviour +Case study and Workshop (Pr)	DSE-7/8(4C) Management Practices/ Workplace Counseling	Project (4C)

PG DIPLOMA COURSES

2.2 Center for Professional Studies

PG Diploma Courses

Under the auspices of autonomy, the college offers P.G. Diploma Programmes, which are officially recognized as equivalent to the 16th year of education required by the Universities abroad. These courses are open to both men and women subject to fulfillment of the selection criteria.

2.2.1 PGD in Human Resource Management (HRM)

The Management of Human Resource has become the most crucial factor in facing competition and reaching set targets in the changed liberalized ambience. To meet this emerging corporate situation, the college has introduced the Post Graduate Diploma programme in Human Resource Management in the year 2002.

2.2.2 PGD in Psychological Counseling Skills

PG Diploma in Psychological Counseling Skills started as a Certificate course in the year 2000 with the goal of empowering women to become counselors. In 2003, it was promoted to a one year Post Graduate Diploma programme and has the credit of training around 200 professional counselors.

2.2.3 Advanced PG Diploma in Clinical Nutrition and Dietetics

St. Francis College, in collaboration with Global Medical Research Foundation offers diploma course in Clinical nutrition and dietetics. Clinical nutrition is concerned with the diagnosis and treatment of diseases related to metabolic disorders and with the promotion of health through the prevention of diet related diseases. This course is increasingly relevant, cost-effective and provides a platform for our students to get absorbed in various hospitals. The course is over a span of 2 semesters of regular teaching, followed by a semester of internship at GMERF. Internship at GMERF gives an advantage to the student to get exposure of work experience at corporate hospitals and makes them future ready.

UNDER GRADUATE COURSES

N.B: A course will not be offered if the number of students enrolled for the same is less than 15.

Course Codes

B.A

CODE	OPTIONAL-I	OPTIONAL-II	OPTIONAL-III
01	History	English Literature	Political Science
02	Economics	Public Administration	Political Science
03	History	Public Administration	Political Science
04	Psychology	English Literature	Political Science
07	Psychology	Public Administration	Political Science
08	Economics	Public Administration	Social Management
10	Mass Communication & Journalism	English Literature	Political Science
11	Mass Communication & Journalism	English Literature	Social Management

B.Sc

CODE	OPTIONAL-I	OPTIONAL-II	OPTIONAL-III	ELIGIBILITY
Life Sciences				
41	Chemistry	Zoology	Botany	BiPC/MPBC
50	Chemistry	Microbiology	Biotechnology	BiPC/MPBC
51	Chemistry	Zoology	Biotechnology	BiPC/MPBC
53	Chemistry	Zoology	Applied Nutrition	BiPC/MPBC
55	Chemistry	Botany	Applied Nutrition	BiPC/MPBC
56	Chemistry	Biochemistry	Biotechnology	BiPC/MPBC
57	Chemistry	Biochemistry	Microbiology	BiPC/MPBC
61	Chemistry	Biochemistry	Computer Applications	MPC/BiPC/MPBC

Physical Sciences				
42	Mathematics	Physics	Chemistry	MPC /MPBC
43	Mathematics	Physics	Computer Science	MPC /MPBC
44	Mathematics	Statistics	Computer Science	MPC /MPBC/MEC
52	B.Sc. Honors (Software Engineering)			MPC/MEC
54	Mathematics	Electronics	Computer Science	MPC /MPBC

B.Com

81	Accounting and Finance
82	International Business
83	Honours
84	Computer Application
86	Integrated Professional Programme

N.B.: A course will not be offered if the number of students opting for the same is less than 30.

B.M.S

85	Bachelor of Management Studies
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B.Voc

90	Retail Management and Information Technology (RM & IT)
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2.3 Under Graduate Courses
2.3.1 Bachelor of Humanities & Social Sciences (B.A.)
INSTRUCTIONAL STRUCTURE: B.A.

Yr.	Sem.	Course-1 (Credits)	Course-2 (Credits)	Course-3 (Credits)	Course-4 (Credits)	Course-5 (Credits)	Course-6 (Credits)	Course-7 (Credits)	Credits	Week Hrs.
I	I	English (5)	Second Lang. (5)	VE 1 hr 5 hrs.		DSC--1	DSC-2	DSC-3	25	30
						6 hrs.	6 hrs.	6 hrs.		
II	II	English (5)	Second Lang. (5)		EVS (2)	DSC--1	DSC-2	DSC-3	28	30
					2 hrs.	6 hrs.	6 hrs.	6 hrs.		
III	II	English (5)	Second Lang. (5)	GE (3)		DSC--1	DSC-2	-DSC-3	28	31
				4 hrs.		6 hrs.	6 hrs.	6 hrs.		
IV	IV	English (5)	Second Lang. (5)			DSC-1	DSC-2	DSC-1	27	30
					5 hrs.	-	6 hrs.	6 hrs.		
V	III	DSC (5)	DSC (5)	DSC (5)		SEC-1	SEC-2	SEC-3	21	24
			5 hrs.	5 hrs.	5 hrs.	(2) 3 hrs.	(2) 3 hrs.	(2) 3 hrs.		
VI	VI	DSE -1(4)	DSE -2 (4)	DSE -3 (4)	Mooc	DSE 1(4)/Proj	DSE 2/ Proj (4)	DSE 3/ Proj (4)	24	30
					5 hrs.	5 hrs.	5 hrs.	5 hrs.		
										150

Syllabus Summary Chart

SEM	COURSE	HISTORY	POLITICAL SCIENCE	ENGLISH LITERATURE	ECONOMICS
I	DSC	History of Ancient India (from earliest times to the Cholas)	Understanding Political Theory	British Literature(16 th – 17 th Century)	Micro Economics - I -TH Basic Mathematical Tools for Economics -I - P
II	DSC	Medieval Indian History	Constitution and Politics of India – I	British Literature(18 th – 19 th Century)	Micro Economics -II -TH Basic Mathematical Tools for Economics -II- P
III	DSC	History of Modern India (1757-1858)	Constitution and Politics of India – II	British Literature(20 th Century)	Micro Economics Theory Statistical Method for Economics - I
	GE	Travel and Tourism	Conflict and Peace Studies	English for Competitive Exams	Know your money
IV	DSC	History of Modern India (1858-1964)	Western Political Thought	Indian Writing in English	Economics of Growth and Development- TH Statistical Method for Economics - II P
V	DSC	Political and Cultural History of Telangana	International Relations	Intro. To Women's Writing	Indian economy
	SEC	Understanding Tourism	Understanding Human Rights	Intro. To Creative Writing	Computer Applications for Economics
VI	DSE/DSE	World History – 1453- 1871/ History of East Asia from 1839 to 1950	Global Politics / India and the World	Intro. To American Literature / Intro. To World Literature	International Economics / Environmental economics
	DSE/PRJ	World History 1870-1945/project	Indian Political Thought/ Project	Literary Analysis and Application/Project	Money Banking and Public Finance / Project

Syllabus Summary Chart

SEM	COURSE	PSYCHOLOGY	SOCIAL MANAGEMENT	PUBLIC ADMINISTRATION	MASS COMMUNICATION
I	DSC	Introduction to Psychology	Fundamentals of Social Management	Introduction to Public Administration	Introduction to Communication and Journalism
II	DSC	Basic Psychological Processes	Psychological & Social Behavior	Administrative Theory	Mass Media in India
III	DSC	Personality and Assessment/Experimental Psychology I	Intervention Methods	Union Administration	Reporting for Print Media
	GE	Psychological Skills	Project Management	Understanding Public Administration	News Paper Production (Practical)
IV	DSC	Statistics in Psychology/ Experimental Psychology 2	Research & Statistics	State Administration	Writing for Media/Radio & TV News Production (Practical)
V	DSC	Abnormal Psychology/Personality Testing	Social Welfare Administration	Personnel Administration	Advertising/ Ad Copy Writing (Practical)
	SEC	Dynamics of Social Behavior	Social Field Work Practicum	E – Governance	Production of Short Film
VI	DSE/DSE	Psychology and Mental Health/Psychology at work/ Psychological Testing	Lifestyle & Wellness Management/ Social Entrepreneurship	Financial Administration/ Public Office Management	Public Relations / PR Practicals/ Event Management
	DSE/PRJ	Child Psychology/Psychological Assessment/project	NGO Initiation & Management/project	Governance/ Project	Introduction to New Media/ Cyber Journalism/ project

2.3.2 Bachelor of Science

INSTRUCTIONAL STRUCTURE: B.Sc. Life Sciences

Yr	Sem	1	2	3	4	5	6	7	8
I	II	Eng (5)5h	II Lang (5) 5h		EVS (2) 2h (LS)	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	
	III	Eng (5)5h	II Lang (5) 5h		HV (1) 1h NCGPA	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	
II	IV	Eng (5)5h	II Lang (5) 5h	GE (3) 3h		DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	
	V	Eng (5)5h	II Lang (5) 5h			DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	
III	VI				SEC (2)3h	SEC (2)3h	DSC(4+1) 4+3 h	DSC(4+1) 4+3 h	
					DSE(3+1) 3+3h	DSE(3+1) 3+3h	DSE(3+1) 3+3h	DSE(3+1) 3+3h	PRJ + Online course

Syllabus Summary Chart-Life Sciences

Sem	Course	Botany	Zoology	Chemistry	Biochemistry
I	DSC	Thallophyta and Microbiology	Animal diversity – invertebrates	Physical and Organic Chemistry-I	Molecules of Life
II	DSC	Archegoniatae and Palaeobotany	Animal diversity - vertebrates	Inorganic and Organic Chemistry-I	Enzymes & Analytical Techniques
III	DSC	Plant Taxonomy & Medicinal Botany	Animal physiology & animal behaviour	Physical and Organic Chemistry-II	Metabolism of Biomolecules
	GE	Herbals for Beauty & Primary Health Care	Aquarium fish keeping	Chemistry of Cosmetics and Food Technology	Fitness Capsule/Beauty Decoded
IV	DSC	Anatomy, Embryology and Ecology	Cytology & Genetics developmental biology	Inorganic and Physical Chemistry	Molecular Biology & Hormones
	DSC	Plant Physiology	Ecology, evolution & Zoogeography	Inorganic and Organic Chemistry-II	Clinical & ImmunoBiochemistry
V	SEC	Nursery Management	Medical diagnostics	SEC 1 Intellectual Property Rights (Theory) SEC 2: Cheminformatics (Practical)	Research Tools in BioSciences
		Cell and Molecular Biology	PHYSIOLOGICAL CHEMISTRY & ENDOCRINOLOGY	Instrumental Methods of Analysis	Plant Biochemistry
VI	DSE/DSE	Plant Biotechnology & Horticulture	IMMUNOLOGY & ANIMAL BIOTECHNOLOGY	Environmental Chemistry and Green Chemistry	Pharmaceutical Biochemistry
	DSE/PRJ	Economic Botany & Biotechnology	Fisheries & aquaculture (or) Applied zoology	Material Science/Medicinal Chemistry and Catalysis	Nutritional Biochemistry/ Biochemistry of Diseases
		Project	Project/ Tools & Techniques in Biology	Project	Project+ online course

Syllabus Summary Chart-Life Sciences					
Sem	Course	Biotechnology	Microbiology	Nutrition	Computer Applications
I	DSC	Cell biology & Genetics	Bacteriology and Systematics	Fundamentals of Nutrition	C Programming
II	DSC	Biological chemistry & Microbiology	Microbial Physiology	Nutrition for the Family	Web Technologies
III	DSC	Molecular biology & rDNA Technology	Virology & Immunotechniques	Food Science	Database System Concepts
IV	GE	Forensic science	Critical Health Care Management	Nutrition and Wellness	Advanced Excel
V	DSC	Bioinformatics & Biostatistics	Industrial Microbiology	Community Nutrition	Programming in JAVA
V	DSC	Plant Biotechnology	Medical Microbiology	Therapeutic Nutrition	Multimedia systems
V	SEC	Immunotechniques	Mushroom cultivation	Dietetics and Counseling	Programming in R
VI	DSE/DSE	Medical Biotechnology	Food & Dairy Microbiology	Food Service Management	Programming in Python
		Industrial & Environmental biotech	Environmental Microbiology	Public Health	Concept of E-Commerce
VI	DSE/Project	Animal Biotechnology	Biofertilizers & Metabolites / Quality Sustenance in Industry	Food Safety and Quality Control	Mobile App Development
		Project	Project	Project	Project

Bachelor of Physical Science
INSTRUCTIONAL STRUCTURE: B.Sc. Physical Sciences

Yr	Sem	1	2	3	4	5	6	7	8
I	I	Eng (5) 5h	II Lang (5) 5h	HV 1h (1) NCGPA		DSC (4+1) 4+3 h		DSC (4+1) 4+3 h	
	II	Eng (5) 5h	II Lang (5) 5h	EVS (2) 2h (PS)		DSC (4+1) 4+3 h		DSC (4+1) 4+3 h	
	III	Eng (5) 5h	II Lang (5) 5h	GE (3) 3h		DSC (4+1) 4+3 h		DSC (4+1) 4+3 h	
II	IV	Eng (5) 5h	II Lang (5) 5h	SEC 3h (2)		SEC 3h (2)		DSC (4+1) 4+3 h	
	V			SEC 3h (2)		SEC 3h (2)		DSE (3+1) 3+3 h / PRJ	
	VI			DSE (3+1) 3+3 h		DSE (3+1) 3+3 h / PRJ		DSE (3+1) 3+3 h / PRJ	

Syllabus Summary Chart- Physical Sciences

Sem	Course	Mathematics	Statistics	Electronics	Computer Science	Physics
I	DSC	Differential and Integral Calculus	Descriptive Statistics & Probability	Circuit analysis	C Programming	Mechanics
II	DSC	Differential Equations	Probability Distributions	Electronic Devices	Database Management Systems	Thermal Physics
III	DSC	Abstract Algebra	Statistical Methods	Analog Circuits	Java Programming	Optics
IV	GE	Mathematics for competitive exams	Data Analysis Using EXCEL & SPSS	P.C.Hardware / Consumer Electronics	Advanced Excel	Physics Wonders
V	DSC	Real Analysis	Testing of Hypothesis	Digital Electronics	Data Structures	Electromagnetic Theory
VI	DSC	Linear Algebra	Applied Statistics-I	Microprocessor	PHP with MySQL	Modern Physics
V	SEC/SEC	Elementary Number Theory/ Vector Calculus	Statistical computing using R	PC Hardware / Electrical Circuits Skills	Programming in R	Weather Forecasting/ Electrical Circuit & Network Security Skills
V	DSE/DSE	Numerical Analysis Theory of Probability/ Analytical Solid Geometry	Applied statistics – II/ Time series analysis	Microcontrollers / VERILOG And FPGA Based System Design	Web Technologies using Java/ Operating System Concepts	Electronics/Medical Physics
V	DSE/PRJ	Laplace and Fourier Transforms / Project	Operations research/ Project	Communication Theory / Project	Computer Network Concepts / Project	Solid State Physics/ Project work

2.3.3. INSTRUCTIONAL STRUCTURE: B.Sc. (Honors) Software Engineering

Sem	Course-1(Credit s)	Course-2(Credit s)	Course-3 (Credits)	Course-4(Credits)	Course-5(Credits)	Course-6(Credits)	Course-7(Credits)
I	English (5) 5h	DSC Differential Calculus (4+1)(4+3)h	DSC Descriptive Statistics & Probability (4+1)(4+3)h	DSC C Programming (4+1)(4+3)h	DSC Computer System Architecture (4+1)(4+3)h		NCGPA HV (1)1h
II	English (5) 5h	DSC Differential Equations (4+1)(4+3)h	DSC Probability Distributions (4+1)(4+3)h	DSC Database Management Systems(4+1)(4+3)h	DSC Operating System Concepts (4+1)(4+3)h		EVS (2) 2h
III	English (5) 5h	DSC Abstract Algebra (4+1)(4+3)h	DSC Statistical Methods (4+1)(4+3)h	DSC Java Programming (4+1)(4+3)h	GE Advanced Excel (3) 3h	SEC Programming In R(2) 3h	SEC Web Designing (2) 3h
IV	English (5) 5h	DSC Real Analysis (4+1)(4+3)h	DSC Testing of Hypothesis (4+1)(4+3)h	DSC Data Structures (4+1)(4+3)h	DSE Web Technologies using Java / E-Commerce (4+1)(4+3)h	SEC Data Visualization Using R(2) 3h	
V		DSC Linear Algebra (4+1) (4+3)h	DSC Applied Statistics I (4+1) (4+3)h	DSC Software Engineering (4+1) (4+3)h	DSE PHP with MySQL / .NET Technologies (4+1) (4+3)h	DSC S/W Requirements & Estimation (4) (4)h	SEC Web Programming (2)3h

2.3.4. Bachelor of Commerce (B.Com)

SUMMARY TABLE OF DIFFERENT COURSE CATEGORIES & CREDITS ACROSS B.Com STREAMS

S.N o.	Course Category	Course Title	Hrs Per week	Credits	BC(A&F) Sem	BCH Sem	BCAP Sem	BCIB Sem	BCIPP Sem
1.	CC	English	5	5	I,II, III,IV	I,II, III,IV	I,II, III,IV	I,II, III,IV	I,II, III,IV
2	CC	Second Language	5	5	I,II,III, IV	-	I,II, III,IV	I,II,III,I V	--
3	AECC	EVS	2	2	I	I	I	I	I
4	NCGPA		1	-	II	II	II	II	II
5	NCGPA	HumanValues and Ethics	1	-	II	II	II	II	II
6	GE	---	3	3	III	III	III	III	---
7	Project (total)	75hrs	4	VI	VI	VI	VI	VI	-----
8	Core /ElectiveCo urses	5 to 6	4 to 5	All	All	All	All	All	All
9	SEC		3	2	V	II,III,IVV	V	,V,	III,V

2.3.4. B.Com (Accounting and Finance) - (A&F)

COURSE STRUCTURE

CBCS 2020

PROPOSED STRUCTURE FOR REGULARS PROGRAMME B.COM (ACCOUNTING & FINANCE)

YEAR	SEM	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	TOTAL		
									C	Hrs	
1	I	ENG(5C) 5Hrs	II LANG(5C) 5Hrs	-	EVS (2C) 2 Hrs	DSC (5C) (Fin.Accounting_I 6Hrs	DSC (5C) BOM 6 Hrs	DSC (5C) Foreign Trade 6 Hrs	27	30	
II		ENG(5C) 5Hrs	II LANG(5C) 5Hrs		HV & Ethics (1C)	DSC (5C) (Fin.Accounting-II 6Hrs	DSC (5C) B.Laws 6 Hrs	DSC (5C) Banking & Financial Institutions 6 Hrs	25+1	29	
2	III	ENG(5C) 5Hrs	II LANG(5C) 5Hrs	GE (3C) 3 Hrs		DSC (5C) Advanced Accounting 6Hrs	DSC (5C) Corporate Laws 6 Hrs	DSC (5C) Business Statistics 6 Hrs	28	31	
IV		ENG(5C) 5Hrs	II LANG(5C) 5Hrs			DSC (5C) Corporate Accounting 6Hrs	DSC (5C) Direct Taxes 6 Hrs	DSC (5C) Auditing 6 Hrs	25	28	
3	V	DSC (5C) Cost Accounting 6 Hrs	DSC (5C) Indirect &Customs Taxes 6Hrs	DSC (5C) Financial Management 6 Hrs		SEC (2C) Data Analysis and Visualisation 3 Hrs	SEC (2C) Tax Planning &Filing of Returns 3 Hrs	SEC (2C) Principles and Practice of Insurance 3 Hrs	21	27	
VI		DSE (4C) Management Accounting/ Financial Services 5 Hrs	DSE (4C) IFM/Business Ethics 5 Hrs	DSE (4C) Entrepreneur ship/ M & A 5 Hrs		DSE (4C) MM/SCM 5 Hrs	DSE (4C) Accounting standards/CRM 5 Hrs	DSE (4C) Research Methodology and Project work 5 Hrs	24	30	
									TOTAL	150+1	175

B.Com (Honours)
COURSE STRUCTURE
CBCS 2020

PROPOSED STRUCTURE FOR REGULARS PROGRAMME B.COM (Honours)

YEAR	SEMESTER	Course Title	Course Title	Course Title	Course Title	Course Title	Course Title	Course Title	Course Title	TOTAL	Credit	HPW
I	I	ENG(5cr) 5Hrs			EVS (2cr) 2 Hrs	DSC (5cr) 6Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC(5cr) Business Economics	27	31	
	II	ENG(5cr) 5Hrs	SEC (2cr) Principles & Practice of Insurance		HV 1 Hr NCGPA	DSC (5cr) 6Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC (5cr) Business Economics	27	34	
	III	ENG(5cr) 5Hrs	SEC (2cr) MS Access Database Management	GE (3cr) 3 Hrs	DSC (5cr) 6Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC (5cr) Business Economics	27	34	
II	IV	ENG(5cr) 5Hrs	SEC (2cr) Digital Marketing	3 Hrs	DSC (5cr) 6Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC (5cr) 6 Hrs	DSC (5cr) Business Economics	27	34	
	V		SEC (2cr) 3 Hrs	DSE (4cr) Data Analysis & Visualization	DSE (4cr) 5Hrs	DSE (4cr) 5 Hrs	DSE (4cr) 5 Hrs	DSE (4cr) 5 Hrs	DSE (4cr) Business Economics	27	34	
III	VI		DSE (4Cr) 5 Hrs	DSE (4cr) 5 Hrs	DSE (4Cr) 5 Hrs	DSE (4Cr) 5 Hrs	DSE (4Cr) 5 Hrs	DSE (4Cr) 5 Hrs	DSE (4Cr) Business Economics	24	25	
	GRAND TOTAL								Research Methodology & Project work (4Cr) 5 Hrs			
										160	188	

B.Com (International Business)(IB)
CBCS 2020
COURSE STRUCTURE

YEAR	SEM	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	Total	Total
									C	Hrs
I	I	ENG (5C) 5 hrs	II LANG. (5C) 5hrs	EVS (2C) 2 hrs	DSC (5C) 6 hrs Fin Accounting I	DSC (5C) 6 hrs BOM	DSC (5C) 6 hrs Fin Accounting II	DSC (5C) 6 hrs Business Laws	DSC (5C) 6 hrs Basics of Int. Bus	27
II	II	ENG (5C) 5 hrs	II LANG. (5C) 5hrs	HV& Ethics (1C)-hr NCGPA	DSC (5C) 6 hrs Fin Accounting II	DSC (5C) 6 hrs Business Laws	DSC (5C) 6 hrs Adv Accounting	DSC (5C) 6 hrs Corporate Laws	DSC (5C) 6 hrs Intl Business Environment	25+1
II	III	ENG (5C) 5 hrs	II LANG. (5C) 5 hrs	GE (3 C) 3 hrs	DSC (5 cr) 6 hrs	DSC (5C) 6 hrs Data Analysis and Visualisation	DSC (5C) 6 hrs Corp A/cing	DSC (5C) 6 hrs Direct Taxes	DSC (5C) 6 hrs Business Stats	29
IV	IV	ENG (5C) 5 hrs	II LANG. (5C) 5 hrs	DSC (5C) 6 hrs Indirect and Customs Taxes	DSC (5C) 6 hrs Financial Markets	SEC (2C) 3 hrs	SEC (2C) 3 hrs	DSE (4C) 5 hrs IntnlFinanci al Management / Overseas Project Management	DSE (4C) 5 hrs- PRW Research Methodology & Project	31
III	V	DSC (5C) 6 hrs	Cost Accounting	DSE (4C) 5 hrs	DSE(4C) 5 hrs Entrep reneurship/ Corporate Governanc e and Business ethics	DSE (4C) 5 hrs Financial Management/ Multinational BusinessFinance	DSE (4C) 5 hrs Logistics & SCM/ Customer Relationship Management	DSE (4C) 5 hrs- PRW Research Methodology & Project	28	
	VI	DSE(4C) 5 hrs	Management Accounting/ Financial Services						Total	175
										150+1

COURSE STRUCTURE

YR	SEM	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	TOTAL CRS.	TOTAL HRS.
I	I	English (5cr) 5hrs	EVS (2cr) 2 hrs	DSC (5 cr) Financial Accounting-I *6 hrs	DSC (5 cr) Business Organisation& Management *6 hrs	DSC (5 cr) Business Economics *6 hrs	DSC (5 cr) Business Mathematics *6 hrs	27	31
	II	English (5cr)5hrs	Human Values & Ethics (1cr) 1 hr -NCGPA	DSC (5 cr) Financial Accounting-II *6 hrs	DSC (5 cr) Business Laws *6 hrs	DSC (5 cr) Banking & Financial Institutions 6 hrs	DSC (5 cr) Indian Economic Development *6 hrs	25+1	30
II	III	English (5cr) 5hrs	SEC (2 cr) 3 hrs CMS with word press	DSC (5 cr) Advanced Accounting-I *6 hrs	DSC (5 cr) Corporate Laws *6 hrs	DSC (5 cr) Business Statistics *6 hrs	DSC (5 cr) Cost Accounting – I *6 hrs	27	32
	IV	English (5cr)5hrs	DSC (5 cr) Advanced Accounting-II *6 hrs	DSC(5 cr) Marketing Management 6 hrs	DSC (5 cr) Auditing *6 hrs	DSC (5 cr) Cost Accounting - II *6 hrs	DSC (5 cr) Income Tax -I *6 hrs	30	35
III	V	DSC (5cr) Financial Management- I *6hrs	DSC (5cr) Income Tax -II *6 hrs	DSE (4cr) Financial Reporting 6hrs	SEC (2 cr) Financial Markets/ Practice of Insurance 5hrs	Data Analysis & Visualization *3 hrs	SEC (2 cr) Entrepreneurial Development *3 hrs	25	32
	VI	DSC (5cr) Financial Management - II *6hrs	DSE (4cr) Indirect Taxes *6hrs	DSE (4cr) Risk Management/ Financial Services 5 hrs	DSE (4cr) IFM / Business Ethics 5 Hrs	Corporate Governance/ Mergers & Acquisitions 5 hrs	DSE (4cr) SAPM/SCM 5hrs	26	32
							Total	160	192

*Self Directed Learning – the student will earn 4 credits for successfully completing any ONE of the following between the 2nd and 5th semesters monitored by a college assigned mentor.

COURSE STRUCTURE:B.COM Computer Applications

CBCS 2020

STRUCTURE FOR REGULARS PROGRAMME B.COM (Computer Applications)

YEAR	SEMESTER	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	SUBJECTS	TOTAL		
								C	Hrs	
1	I	ENG(5c) 5Hrs	II LANG(5c) 5Hrs	—	EVS (2c) 2 Hrs	DSC (5c) Financial Accounting - I 6Hrs	DSC (5c) BOM 6 Hrs	DSC (5c) Programming in C 6 Hrs	27	30
II		ENG(5c) 5Hrs	II LANG(5c) 5Hrs		HV&Ethics(1c) 1 Hr NCGPA	DSC (5c) Financial Accounting - II 6Hrs	DSC (5c) B.LAWS 6 Hrs	DSC (5c) Object oriented programming in Java 6 Hrs	25+2	30
2	III	ENG(5c) 5Hrs	II LANG(5c) 5Hrs	GE Business Computer Applications (3c) 3 Hrs		DSC (5c) Advanced Accounting 6Hrs	DSC (5c) Bus.Statistics 6 Hrs	DSC (5c) Corp.Laws 6 Hrs	28	31
IV		ENG(5c) 5Hrs	II LANG(5c) 5Hrs			DSC (5c) Corporate Accounting 6Hrs	DSC (5c) Direct taxes 6 Hrs	DSC (5c) Data Base Systems Concept 6 Hrs	25	28
3	V	DSC (5c) Cost Accounting 6 Hrs	DSC (5c) Indirect and Customs taxes 6 Hrs		DSC (5c) E-Commerce 6Hrs	SEC (2c) Banking law and Practice 3 Hrs	SEC (2c) Data Analysis & Visualisation 3 Hrs	SEC (2c) Tax planning and Filing of returns 3 Hrs	21	27
VI		DSE (4c) Management accounting/ Financial Services 5 Hrs	DSE (4c) International Financial Management/ Business Ethics 5 Hrs	DSE (4c) Entrepreneurshi p/ Retail Management 5 Hrs	DSE (4c) HumanResource Management/ Supply chain Management 5 Hrs	DSE (4c) Financial Markets/Custome r Relationship management 5 hrs	DSE (4c) Research Methodology and Project work 5hrs	DSE (4c) Financial Markets/Custome r Relationship management 5 Hrs	24	30
									Total	150+2 176

2.3.5 Bachelor of Management Studies (BMS)
COURSE STRUCTURE

Year	Sem	BACHELOR OF MANAGEMENT STUDIES (BMS) INSTRUCTIONAL STRUCTURE								Credits
I	I	Eng (5 cr)		HV&PE (1 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)		25
	II	Eng (5 cr)		EVS (2cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	SEC (2 cr)	29
II	III	Eng (5 cr)		GE (3 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	SEC (2 cr)	30
	IV	Eng (5 cr)			DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	SEC (2 cr)	27
III	V			DSE (4 cr)	DSE (4 cr)	DSC (5 cr)	DSC (5 cr)	DSC (5 cr)	SEC (2 cr)	25
	VI			DSE (4 cr)	DSE (4 cr)	DSE (4 cr)	DSE (4 cr)	DSE (4 cr)		20
									156 + (2NCGPA)	

SEMESTER I

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week	Assessment (Max.Marks) Internal + External
CC	English		5	5	40 + 60
DSC	Management Theory & Practice	U20/BMS/DSC/101	5	6	40 + 60
DSC	Accounting for Managers	U20/BMS/DSC/102	5	6	40 + 60
DSC	Business Economics	U20/BMS/DSC/103	5	6	40 + 60
DSC	Principles of Marketing	U20/BMS/DSC/104	5	6	40 + 60
NCGPA	Human Values & Professional Ethics		1	1	25 + Nil
			25 + NCGPA	3	

Semester II

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week
CC	English		5	5
AECC	Environmental Studies		2	2
SEC	Digital Marketing	U20/BMS/SEC/201	2	3
DSC	Computer Applications in Management	U20/CSM /DSC/201	5	6
DSC	Business Statistics	U20/BMS /DSC/201	5	6
DSC	Business Environment	U20/BMS/DSC/202	5	6
DSC	Organisation Behaviour	U20/BMS/DSC/203	5	6

SEMESTER III

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week
CC	English		5	5
SEC	Introduction to Operations Research	U20/BMS/SEC/301	2	3
GE	Start-Up Management	U20/BMS/GE/301	3	3
DSC	E-Commerce	U20/ CSM /DSC/301	5	6
DSC	Financial Policy and Management	U20/BMS/DSC/301	5	6
DSC	Entrepreneurship Development	U20/BMS/DSC/302	5	6
DSC	Business Law	U20/BMS/DSC/303	5	6
			30	35

SEMESTER IV

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week
CC	English		5	5
SEC	Data Analysis and Visualization	U20/CSM/SEC/401	2	3
DSC	Company Law	U20/BMS/DSC/401	5	6
DSC	Cost and Management Accounting	U20/BMS/DSC/402	5	6
DSC	Business Ethics	U20/BMS/DSC/403	5	6
DSC	Human Resource Management	U20/BMS/DSC/404	5	6
			27	32

SEMESTER V

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week
SEC	Summer Internship	U20/BMS/SEC/501	2	3
DSC	Taxation	U20/BMS/DSC/501	5	6
DSC	Corporate Accounting	U20/BMS/DSC/502	5	6
DSC	Supply Chain Management	U20/BMS/DSC/503	5	6
DSE	Training & Development/Talent Acquisition & Management	U20/ BMS/DSE/501	4	5
DSE	Security Analysis & Portfolio Management/Banking & Insurance	U20/ BMS/DSE/502	4	5
			25	31

SEMESTER VI

Type of Course	Course	Course Code	No. of Credits	Contact Hrs/week
DSE	Retail Management /Consumer Behaviour	U20/ BMS/DSE/601	4	5
DSE	Performance & Compensation Management /Leadership & Change Management	U20/ BMS/DSE/602	4	5
DSE	Financial Markets & Services / International Financial Management	U20/ BMS/DSE/603	4	5
DSE	Brand Management /Marketing Management	U20/ BMS/DSE/604	4	5
DSE	Project Work in the domain of Finance/Human Resources /Marketing	U20/ BMS/DSE/605	4	5
			20	25

2.3.6 Bachelor of Vocational Studies (B.Voc.)

Bachelor of Vocation (Retail Management & Information Technology)

B.Voc. is a degree programme under UGC which came into existence as per the directive of Ministry of Human Resource Development, Government of India for National Vocational Education Qualification Framework (NVEQF) in the academic year 2014-2015. This course focusses on 60% skill education component and 40% on general education component. This course is at a corresponding National Skills Qualifications Framework (NSQF) level of 7.

Course Framework and Awards

Course Framework

Year	Semester	Skill Component Credits	General Education Credits	Credits Per Semester	Total Credits for Award	Exit Points/Award
I	I	18	12	30	60	Diploma
	II	18	12	30		
II	III	18	12	30	120	Advance Diploma
	IV	18	12	30		
III	V	18	12	30	180	B. Voc. (Degree)
	VI	18	12	30		
Total		108	72	180		

*Two mandatory industry visits in each of the six semesters for completion of B. Voc (RM & IT) Degree.

Course Structure

Semester	Course	Title of the Paper	Credits	Hours per Week
I	Skill Education Components	Programming in C	4	5
		Principles of Marketing	4	5
		Accounting for Managers	4	5
		Retail Store Ops Assistant I: NSQF Level 1, RAS/NO 101 & 103	2	3
		Retail Store Ops Assistant II: NSQF Level 1, RAS/NO 102 & 104	2	3
		Retail Store Ops Assistant III: NSQF Level 1, RAS/NO 121, 130 & 137	2	3
	General Education Components	Introduction to Retail Management	4	4
		Second Language	5	5
		Customer Relationship Management in Retail	3	3
II	Skill Education Components	Computer Applications in Management	4	5
		Retail Store Management	4	5
		Quantitative Techniques for Managers	4	5
		Retail Cashier I: NSQF Level 2, RAS/NO 110 & 111	2	3
		Retail Cashier II: NSQF Level 2, RAS/NO 112, 115 & 117	2	3
		Retail Cashier III: NSQF Level 2, RAS/NO 113 & 116	2	3
	General Education Components	Warehouse management and Inventory Control	4	4
		Second Language	5	5
		Franchise Management in Retail	3	3
III	Skill Education Components	Database System Concepts	4	5
		Retail Financial Management	4	5
		Retail Trainee Associate: NSQF Level 3, RAS/NO 105, 118, 119 & 123	2	3
		Retail Sales Associate I: NSQF Level 4, RAS/NO 125, 126, 127 & 128	2	3
		Retail Sales Associate II: NSQF Level 4, RAS/NO 129, 133, 134 & 136	2	3
		Summer Industrial Training (two months after second semester)	4	
	General Education Components	Woman Entrepreneurship Development Programme	3	3
		English	5	5
		Retail Business Laws	4	4
IV	Skill Education	Programming in Java	4	5
		Retail Customer Shopper Behaviour	4	5

	Components	Human Resource Management in Retail	4	5
		Visual Merchandiser I: NSQF Level 5, RAS/NO 401, 402 and 403	2	3
		Visual Merchandiser II: NSQF Level 5, RAS/NO 404, 405 and 406	2	3
		Retail Team Leader: NSQF Level 5, RAS/NO 147, 148 & 150	2	3
	General Education Components	Research Methodology	3	3
		English	5	5
		Merchandise Planning and Management	4	4
	Skill Education Components	Business Analytics	4	5
		Taxation	4	5
		Retail Departmental Manager I: NSQF Level 6, RAS/NO 140 & 145	2	3
		Retail Departmental Manager II: NSQF Level 6, RAS/NO 141 & 144	2	3
		Retail Departmental Manager III: NSQF Level 6, RAS/NO 131, 142 & 143	2	3
		Summer Industrial Training (two months after fourth semester)	4	
	General Education Components	Supply Chain Management & Analytics	4	4
		Luxury Retail Management	4	4
		Retail Marketing Management	4	4
	Skill Education Components	E-Commerce	4	5
		Mall Management and Administration	4	5
		Research Project	4	5
		Retail Store Manager I: NSQF Level 7, RAS/NO 152, 153 & 154	2	3
		Retail Store Manager II: NSQF Level 7, RAS/NO 155, 156 & 157	2	3
		Retail Store Manager III: NSQF Level 7, RAS/NO 158 & 159	2	3
	General Education Components	Shop and Establishment Act and Consumer Protection Act	4	4
		Retail Strategy and Operations Management	4	4
		International Retailing	4	4

Diploma Courses

2.4 Centre for Career Development

Diploma Courses

2.4.1 CISCO Certified Network Associate (CCNA)

The CISCO Networking Academy program for CCNA is a comprehensive, e-learning program, which provides students with the networking skills essential in a global economy. St. Francis College has joined hands with CISCO and UNV, the volunteer wing of the UN, as part of the Gender initiative program to help increase female participation in the area of networking. CISCO Certified Network Associate (CCNA) course is divided into 4 semesters and consists of 70 hours of instruction and hands-on training in a well-equipped lab. The classroom instruction is fully supported through e-learning.

2.4.2 Diploma in Television Production & Screen Writing

Television is one of the most significant artistic and communicative modes of the modern age. With new developments in media communications, opportunities to play a part in the creative process of television contents are increasing at a tremendous rate. Diploma in Television Production and Screen Writing enables students to become multi-skilled to enter the industry and provides an opportunity to create variety of video productions, allowing them to express personal creativity while developing the ability to conceptualize story ideas and effectively translate the ideas into video productions. The course is spread over 90 hours of duration which includes 40 hours of class room teaching and 50 hours of studio based learning.

2.4.3 Diploma in Digital Photography

Photography as a form of expression, has been a very powerful tool for documenting life through the lens. In keeping pace with the new trends in Photography and the kind of opportunities that it creates, this course is offered for those who want to learn about all the aspects of good photography: depth of field, exposure, viewpoint, alternating film and digital, colour correction, movement, composition, image management, studio lighting, day and night shots, and so much more.

2.5 Programmes in collaboration with International Institutions

2.5.1 Pre- Med – M.D Program in collaboration with Xavier University School of Medicine, Aruba

Xavier University School of Medicine (XUSOM), Aruba in collaboration with St. Francis College and Global Medical Education and Research Foundation is offering globally recognised Pre Med to MD Program with guaranteed admission for Indian Students to Xavier University School of Medicine after the successful completion of Pre Med course in India.

The curriculum is based on US medical education standards to ensure a successful academic career and to satisfy medical license guidelines. The program provides 3 semesters of premedical studies at St. Francis College for a year and a half to fully prepare students for their medical studies at Xavier University. After successful completion of Pre Med programme in India, students transfer to Aruba for MD Programme.

The MD program has 2 years basic Science course in Aruba with US MLE step 1 and Step 2 review and 2 years of Clinical rotations in US/Canada/ India which is approved by the Aruban Government since 2005, enlisted in WHO and approved by the Caribbean Medical Council CAAQM-HP &AQCCM from Ireland and Ministry of Higher Education, Jordan and Canadian Resident Matching Service (CaRMS). Admissions are on the basis of marks obtained in 10+2, EAMCET, CBSE, Cambridge or PUC.

5 ½ year MD Program Pre-Medical Curriculum – Hyderabad Campus

Semester	Course/Credit Hours						Credit
Pre- Med I	Molecular Biology (6 Credit Hours)	Applied Organic Chemistry (6 Credit Hours)	Medical Terminology (4 Credit Hours)	Medical Communication (6 Credit Hours)	Medical Applied Physics (6 Credit Hours)	-	28
Pre- Med II	Introduction to Medical Genetics (6 Credit Hours)	Introduction to Immunology (6 Credit Hours)	Introduction to Human Anatomy (6 Credit Hours)	Introduction to Histology & Cell Biology (6 Credit Hours)	Health & Nutrition (6 Credit Hours)	-	30
Pre- Med III	Introduction to Biochemistry (6 Credit Hours)	Introduction to Microbiology (6 Credit Hours)	Introduction to Human Physiology (6 Credit Hours)	Introduction to Neuroscience (6 Credit Hours)	Introduction to Epidemiology& Biostatistics (4 Credit Hours)	Introduction to Behavioral Science and Medical Psychology (4 Credit Hours)	32
Total Credit Hours : Pre-Med Program							90

Integrated Basic Sciences Curriculum- 2years at Xavier University, Aruba

Sem	Course /Credits Hours					Total
MD I	Fundamental Concepts (12 Credit Hours)	Musculoskeletal System (13 Credit Hours)	Patient, Doctor & society I (3 Credit Hours)	Health care quality Improvement I (2 Credit Hours)		30
MD II	Nervous System (16 Credit Hours)	Nutrition & Metabolism (4 Credit Hours)	Patient, Doctor & society II (3 Credit Hours)	Health care quality Improvement II (1 Credit Hours)		24
MD III	Gastrointestinal System (10 Credit Hours)	Respiratory system (12 Credit Hours)	Patient, Doctor & society III (4 Credit Hours)	Health care quality Improvement III (1 Credit Hours)		27
MD IV	Cardiovascular System (14 Credit Hours)	Haematopoietic System (8 Credit Hours)	Patient, Doctor & society IV (4 Credit Hours)	Health care quality Improvement IV (1 Credit Hours)		27
MD V	Renal &Metabolic System (8Credit Hours)	Endocrine System (10 Credit Hours)	Reproductive System (8 Credit Hours)	Patient, Doctor & society V (4 Credit Hours)	Health care quality Improvement V (1 Credit Hours)	31
MD VI	Transition to Clinical Medicine (18 Credit Hours)					18
Total Credit Hours – VI Trimesters						157

Clinical Rotations in USA/ Canada/India

Core rotations	Internal Medicine General Surgery Family Practice OB/GYN Paediatrics Psychiatry	4 Trimesters
Elective Rotations	Medicine Paediatrics Neuro-Psychiatry Surgery OB/GYN	2 Trimesters
Program Total		6 Trimesters

2.5.2 Post Graduate Diploma Programs in Promotive Healthcare & Lifestyle Medicine and Health, Wellness & Lifestyle Management

The Lifestyle Medicine/Management program was started by Apollo Hospitals, India in 2000 & accredited by Harvard Medical School (USA) in 2005, & now aims at enhancing the understanding of modern degenerative diseases and learning about their connection with lifestyle. St. Francis College for Women in collaboration with ELMO(European Lifestyle Medicine Organization), Arabian Wellness & Lifestyle Management, RAK Hospital, UAE offers one year online, post graduate diploma programs in two faculties -“Promotive Healthcare & Lifestyle Medicine” and “Health, Wellness & Lifestyle Management”. The courses are open to under graduates of any discipline. The program will make available appropriate online text books in each subject, along with online audio & videotapes to enhance learning skills, along with free access to a highly qualified and experienced faculty in every subject.

2.5.3 Three weeks Summer Programme at California Baptist University (CBU), USA

The students of St. Francis College for Women will be participating in the ‘ International Immersion Programme’, a 3 week summer programme. The objective is to give students an international campus exposure where they get to listen and learn from some of the best professors of the university and participate in several social activities as well. They are joined by students from other countries as well. Fun visits are also arranged to provide a cultural experience in America. There will be less than 18 hours of instruction each week. This is not a credit programme. Participating students earn a ‘Certificate of Participation’ after the successful completion of the programme.

2.5.4 International Summer school programme with the University of East London(UEL), UK, Dockland campus

The UEL Summer programme offers a fantastic opportunity to experience the excitement of London life, make new friends and stretch one’s academic horizons by studying one of its stimulating courses. A student also benefits from the powerful network of international students and academicians. UEL has been offering some of the innovative, forward thinking and contemporary courses in Business, Communication and Arts & Digital Industries. At the end of the programme, student receives a “Certificate of Attendance”. The Summer school programme runs for 4 weeks between July-August.

2.5.5 P.G Diploma in Data Science in collaboration with HackerU

Data science involves concepts for extraction of knowledge via the analysis of data using techniques from various fields such as statistics, machine learning and data mining. The goal of this course (1) to equip learners to be able to approach business problems using analytical data- approach and (2) to competently interact on the topic of data science for business analytics.

This course is intended for IT developers, Digital marketers, CTO and Business analysts taking their first steps with Data Science, Data mining and Machine Learning and provides them with the skills required for becoming a productive Data Scientist in that environment. The curriculum includes topics such as Data mining algorithms and techniques.

2.5.6 International Transfer Program–Wiley Education Services

Wiley Education Services, a leading education service provider, located in Louisville, Kentucky, USA provides the students of St. Francis College, an opportunity to transfer credits to complete a full Bachelor’s Degree from any of the partner universities namely West Virginia State University, Virginia Wesleyan University, Point Park University, Rivier University and Alvernia University. The MOU for the same was recognized in

April, 2018. This programme will also provide scholarship to the students of St. Francis College, depending on their credits and thereby facilitating the accessibility for the bachelor's program in USA. The above mentioned US Universities have two intakes for admission purposes, Fall and Spring semesters starting in late August and January respectively. After completion of four semesters in St. Francis, the credits are evaluated and transferred to any of the applied partner university. On completion of the chosen course, the student receives the corresponding International Bachelor's degree.

3. Add-On Courses:

The curriculum is further enhanced by Add On courses. Students have wide access to opt for any of the courses. Faculty is drawn from experts in industry as well as the Teaching staff of the college.

It is mandatory for Christian and Catholic students to take course on "Discovering the Bible".

List of Add-on Courses

- Multimedia Photoshop
- Calligraphy and Caricature
- Discovering the Bible
- Candle Making & Decoration
- Pencil Sketching and Shading
- Basics in Psychology
- Flower making
- Paper Quilling
- Corporate Soft skills
- Beads work
- Full Stack Developer
- Financial Risk Analytics
- German Language

4. COMPULSORY EXTRA CURRICULAR ACTIVITIES

4.1 NSS / NCC / SPORTS

The focus of the college being all-round development of students, the college endeavours to channelize youthful energy and potential to instil in them the spirit of community service through their involvement in NSS, NCC and Sports. The students have to opt for any one of these activities and put in a minimum of 60 hours of work to be eligible for the award of degree.

National Service Scheme (NSS)

The college has the unique distinction of being the recipient of 4 National awards by the Government for NSS in the very year of the inception of the awards. The college attempts to instill in the students the spirit of community service by involving them in extension activities organised by the NSS units. There are four Units of NSS. The programme officers in collaboration with the NSS unit of Osmania University organize various activities.

National Cadets Corps (NCC)

NCC aims at development of leadership qualities, strong character and spirit of service and creation of a disciplined force that could be of use in national emergencies. Training is provided with a view to developing officer-like qualities in the cadets enabling them to obtain commissions in the Armed Forces. The total strength of the NCC squad in our college comprising three wings (Army, Navy and Air Force) is 100.

To develop the spirit of adventure among the cadets various adventure activities such as Trekking, Para-sailing, Mountaineering etc. are offered. International Youth Exchange Programmes, National and local camps are conducted. Every year, individual cadets have won laurels for themselves and the college. Some of our Cadets and staff have represented our State at the Republic Day Parade in Delhi and have won many awards. They have also participated in the Integration camp at Port Blair and the International Youth Exchange Programmes.

Sports

The Department of Sports at St. Francis College offers a number of sports activities to help students become physically fit, develop leadership qualities and encourage a spirit of sportsmanship. The college has excellent infrastructural facilities for both indoor and outdoor Sports activities. The following are the guidelines for sports participation:

- Students opting for sports are required to complete their certificate course in any sport during their 1st or 2nd semester with a compulsory attendance of 30 hrs.
- Students who represent the College at District, State, Zonal, All-India Intervarsity, and National levels are required to have at least 50% attendance in order to appear for the examinations.
- Students are allowed a retest if they are representing college in any match during the Internal Assessment dates. This facility is however not available for semester-end examinations to ensure that the academic career of the student is not affected.
- The college appoints coaches on a part time basis to coach and conduct sports certificate courses in: Basketball, Baseball, Softball, Handball, Volleyball, Throwball, Tennikoit, Table Tennis, Caroms, Chess, Shuttle Badminton, Yoga, Cross-Country, Taekwondo, Karate.
- Minimum number of students required for running a certificate course in sports is 40.
- The college invites applications for admission under “Sports Quota” from students who have participated at State, National and International level under the sports quota.

4.2 VALUE EDUCATION

St. Francis College has incorporated Value Education as part of its academic programme right from its inception to develop the right set of values through informal and interactive sessions. These classes are held in second semester for all students. Topics generally related to youth and their conflicts, challenges etc. are discussed through role-plays, skits, questionnaires. The response of the students has been very positive and each student is awarded one credit at the end of the undergraduate programme.

4.3 STUDENT INDUCTION PROGRAMME

The Student Induction Programme initiated by UGC has been introduced successfully in our college. This initiative is made mandatory for the well-being of the new entrants of the college. The objective of the programme is to help the new student to adjust and feel comfortable in the new environment and to inculcate in them the ethos and culture of our institution.

The need of this programme arose as the students enter the institution with diverse thoughts and background and were stepping into a new unfamiliar environment. The transition from secondary to higher education or from UG to PG is one of the most challenging events in their life and the responsibility lies on the shoulders of every teacher to prepare the students to face challenges of life. The Student Induction Programme is scheduled for a period of 2 weeks.

5. The Evaluation System

- The evaluation system comprises of two components i.e. Continuous Internal Assessments (40 marks) and Semester-end Examination (60 marks).
- Continuous Internal Assessments (CIA) will have
CIA 1 - 20 Marks and CIA 2 - 20 Marks
CIA 1 is a written exam of one hour duration which will be held on scheduled dates as given in Franciscian Hand book.
Note : No retest is conducted except for those candidates deputed by the college to participate in State, National sports events and NCC/ NSS activities.
- For the remaining (CIA 2) 20 marks faculty uses appropriate methodologies like assignment, book reviews, seminars, group discussion, mini project, laboratory work etc.
- Semester- end Examinations are conducted by the Examination Branch of the college. Paper setting and evaluation is done by External subject experts. Model papers are made available to the students.
- Reporting to the examinations on time is important. A grace time of 30 minutes is allowed to enter the examination hall after which the doors are closed.

	Credits	Continuous Internal Assessment	Semester- End Examination	Duration of Semester-End Examination
UG Courses	3/4/5	40 marks	60 marks	2 hours
PG Courses	3/4/5	40 marks	60 marks	2.5 hours
Courses with maximum 50 marks	2	20 marks	30 marks	1 hour
Courses with maximum 25 marks	1	Not applicable	25 marks	1 hour

	Evaluation by Internal Examiners	Evaluation by External Examiners	Semester-End Examination
Practical courses	Semester I, III & V (UG) Semester I& III (PG)	Semester II, IV & VI (UG) Semester II &IV (PG)	2 hours for 50 marks

No Internal/ Continuous Assessment for Practical courses (UG & PG)

Malpractice

- A student is adjudged guilty of malpractice if she is found attempting to copy, copying or in possession of incriminating material, any papers or writing on any part of the body.
- A committee comprising of the Principal, Controller of Examinations and the concerned invigilator will investigate cases of malpractice.
- In case of malpractice during Continuous Internal Assessments, if the student is adjudged guilty by the committee, she will be awarded zero marks in the concerned paper. In case of Semester-End Examinations, the paper during which the malpractice was detected and subsequent papers will be cancelled.

Minimum Passing Marks For UG & PG programme

The minimum marks required for passing in a subject in UG & PG is

- 40% marks in the Semester-end Examination
- 40% marks in the Aggregate of Continuous Internal assessment and Semester end Examination

If a student passes the Semester- end Examination but fails to get the adequate aggregate of Continuous Internal Assessment and Semester-end Examination, she will be deemed failed. She is then required to repeat the Semester-end Examination.

Revaluation of Semester end Examination result (Available only for UG programmes)

In case of dissatisfaction with Semester-end Examination results a student can apply online for revaluation on payment of the prescribed fee.

Conditions

If the difference between the orginal and reevaluated marks is less than 10% of maximum marks of the paper answered between the original and reevaluated marks, the former will be considered.

If the difference between the orginal and reevaluated marks is 10% or more of the maximum marks of the paper answered the latter will be awarded. No revaluation is available for PG since their papers go for double valuation.

Semester Backlog Examinations

- UG & PG theory and practical backlog examinations will be held in the even semester only.
- Semester backlog examinations can be taken only three times for a subject with the same syllabus. Thereafter the student will have to repeat the examination with the revised syllabus, if the syllabus gets revised.
- To get CGPA for an undergraduate programme, a student is required to pass all papers within the stipulated 6 semesters. The year and month of passing the exam is indicated in the consolidated memo of marks. Students who fail to clear all the subjects will be considered as candidates with backlogs.

Maximum Time for Completion of a Degree Programme

- UG degree programme is of 3 years duration. However, a student can take 3+2 years to complete her UG degree from the date of admission, failing which, fresh admission has to be sought.
- PG degree programme is of 2 years duration. However, a student can take 2+2 years to complete her PG degree from the date of admission, failing which, fresh admission has to be sought.

Any student from earlier years of UG/PG program, willing to seek re-admission from the academic year 2017-18 onwards has to opt for CBCS semester system only.

Rules for Promotion

From Odd Semester to Even Semester

No student is automatically eligible for promotion to the next semester. A student should have a minimum of 50% attendance in all the subjects to be eligible for promotion to the next semester.

From One academic year to another

- A student must earn a minimum of 25 credits (in academics) in one academic year to be eligible for promotion to the next year
- For B.Voc (RM &IT) programmes, the student must earn a minimum of 30 credits to be eligible for promotion
- A student will be eligible for the award of a degree if she has passed all the subjects and has secured the minimum of credits specified for the course over the six semesters of UG / four semesters of PG

Re-admission rules:

In all the cases mentioned below, re-admission is permissible provided they are within a period of 3 years.

- A student who did not put in the required attendance in a semester of a programme & thus detained
- A student who did not pass in the required no. of papers/ with the required no. of credits & thus detained
- A student after completing a semester/year did not continue her studies in the next immediate semester/ year on personal/ health grounds but desired to continue her studies after a short break
- A student who has put in not less than 40% attendance in a semester & not registered for the exam, can take re-admission in the same semester
- Students who, after completing a semester/ year of the course but taken T.C. to join the course & come back to continue the earlier course

Further, the approval of the University has to be obtained in respect of those students who take T.C. to join some other course & come back for re-admission in the same College.

All the re-admission including such of those students who take TC & come back, shall be granted by the Principal of the College directly subject to the fulfilment of the following conditions stipulated by the University.

- They should have been promoted to next higher class/ semester in which they are seeking re-admission
- They should join the course within 4 weeks from the date of commencement of classes
- They should be able to complete the course within 5 years in case of UG or within the double duration (4 years) in case of PG, from the year of their original admission
- They should pay the re-admission fee as prescribed by the College

NOTE: No re-admission shall be made after the cut-off date (4th week in a 15-week semester) under any circumstances. The cut- off date for granting re-admission shall be reckoned from the date of commencement of classes for different courses as per the almanac of the College.

6. SUPPORT SYSTEMS

6.1 Scholarships and Fee Concessions

The college offers fee concessions to students from disadvantaged groups. The college has announced scholarships for needy students from the student's fund. This fund has been built up by the generosity of the staff, alumnae and well-wishers. The scholarships offered are called 'LUCINI' scholarships for the needy students.

- **SC / ST Scholarship**
- **BC Scholarship**
- **Minority Scholarship**

6.2 Aasara- Counseling Centre

Aasara, the counseling centre was inaugurated on 6th September, 2018. True to its name, "Aasara Counseling Centre" provides unwavering support and services in the area of guidance and counseling to students, teaching and non-teaching staff. The centre provides both group and individual (one- on- one) counseling services, and the sessions are offered in privacy and strict confidentiality. Our counselor has experience in handling issues like interpersonal conflicts (family/friends), anger management, depression, stress/anxiety, emotional disturbances, and academic improvement to name a few. Students who require psychiatric help are referred to practicing professional psychiatrists and therapists along with counseling support in college.

6.3 Career Guidance & Placement Cell

The students are guided in career choices and in planning their course of study according to their aspirations through orientation programmes. Various courses and talks related to career prospects are arranged with the help of members from reputed organizations. For the final year students, interface sessions and interaction with experts from the industry are regularly organized.

The Placement cell offers:

- A bridge between Job providers and Job seekers
- Training on various skills such as Resume writing, Interviews skills, Group Discussions, Confidence building, Corporate etiquette etc
- Guidance in career choices
- Student coordinators gain Human Resource Management experience and develop Leadership Skills

Corporates visiting us for Placements are Deloitte, Google, ADP, Dell, Franklin Templeton, Cognizant IT, Cognizant Analytical Writing, Tata Capital, Amazon, Teach for India, Wipro BPO & IT, Face book, Genpact Voice Based, Genpact Finance, Ernst & Young, HSBC, Apollo Health City, Wells Fargo, G.E., Mahindra Satyam IT, Hamstech, Foray, Software for Google, Indus International School Art Dept, Genpact - Sorting Content, IQ Channels, HGS, IBM, RED FM, Tarang, RVRPRO, D.E. Shaw and HCS.

6.4 Institution - Industry - Interface

The college strives to match its aspirations with the demands of the globally competitive industrial environment. There are several initiatives in this direction:

- On the job training programmes
- Mandatory Internships
- Project evaluation by Industry
- Entrepreneurial development seminars by NISIET
- Extension lectures by practicing managers
- Coaching classes organized by Time and Career Launcher
- Campus interviews by leading Companies

6.5 Grievance Redressal Cell

The college has a grievance redressal cell, consisting of Principal, Vice Principal, Dean Academics and Senior Faculty members of different departments. The function of the Grievance Redress cell is to evolve redressal mechanism and provide solutions to the aggrieved.

The Grievances Redressal cell covers aspects such as:

- Attendance for Regular classes & exams
- Dress Code / Use of Cell Phones
- Malpractices during exams
- Facilities provided by the college
- Staff related problems
- Peer group problems
- Theft
- College Timings
- Discipline related problems

6.6 Parents Teachers Interaction

Parents Teachers Meet is organized at the beginning of every academic year for the parents of the first year students to acquaint them with the culture of the college. Suggestions are called for, and parents respond enthusiastically in terms of sharing their expertise for the benefit of students. They offer to be guest lecturers and share their experience with the students. They also extend the use of their facilities for projects.

Parents have to meet the concerned class teacher/dept. at the time of the distribution of marks memorandum especially of students who failed or were absent for the exam.

6.7 St. Francis Alumnae Association

Alumnae are the ambassadors of an institution. The Alumnae of St. Francis College spread across the length and breadth of the globe are successful in their chosen sphere of activity and have attributed their success to their learning experience, sense of discipline & values imbibed at this institution.

The Alumnae association is the outcome of their desire to strengthen their links with their Alma Mater as proud Ex-Francisians. The association has been registered with the Registrar of societies as “St. Francis Alumnae Association, Hyderabad”. The Alumnae meet annually to foster fellowship and share their experiences with the new members of the group and in this manner contribute to the enrichment and growth of the college.

The executive body of the association meets once in two months and plans for programmes to benefit the current students. The Alumnae have contributed to the enrichment of the college in different capacities

- As part-time counsellors
- Facilitators in Career Guidance
- Facilitators in Human Value Sessions
- Guest speakers on various issues
- As faculty members
- Being part of the outreach programme
- Towards Staff Health Insurance

6.8 Student Clubs

Extension activities of the student community in the College are executed through the different Student Clubs which provide a platform to the students to develop their organizational and leadership skills.

XPRESSIONS - Faculty of Humanities and Social Sciences

Xpressions pertains to the departments of Humanities and Social Sciences. Various discipline based activities and competitions are organized under this umbrella to celebrate creativity and in-depth knowledge of the same. The club also encourages students to be a part of social outreach program.

SPECTRUM - Faculty of Science

Spectrum is the Club constituted by the thirteen departments of Life Sciences and Physical Sciences, namely, Biochemistry, Biotechnology, Botany, Chemistry, Computer Science, Electronics, Environmental Science, Mathematics, Microbiology, Nutrition, Physics, Statistics and Zoology. The Club conducts activities to enhance the scientific temperament among students. Its annual outreach program is known as Glee, which focuses on providing an opportunity to school students to learn Science in a practical, interesting and informative way through demonstration of scientific concepts. Their annual newsletter “PRISM” showcases the year round activities of the club.

COFEE - Faculty of Commerce

COFEE is the Club initiated by the Faculty of Commerce. It stands for “Commerce Organization for Emerging Entrepreneurs”. This Club organizes numerous competitions and outreach programs throughout the year and brings out its newsletter titled “Vantage”.

ARISTA - Faculty of Management Studies

ARISTA, the student club of BMS engages its members through various events like ‘Ingenium’, ‘Arizone’ and ‘Inquizition’. The Annual National Management Fest ‘Crescentia’ is the key event that puts to test the management skills of BMS students. The club also releases its newsletter “B-Hive” during this event.

VOCTALENT - Faculty of B.Voc

Voctalent is a club instituted by the Department of Bachelor of Vocation (Retail Management & Information Technology) of the Management Studies. It conducts and organizes various activities across diverse disciplines such as Marketing, Human Resources, Visual Merchandising, Entrepreneurial Development, Best Manager and Cultural Arts. The club believes and specializes in providing students with opportunities for practical experience and skill-based training.

Common Clubs of the college

Prakriti is the Nature Club of the college drawing its membership across faculties. Students need to register every year to be part of the club .The club collaborates with esteemed environmental Organisations.

FACE (Francisian Association for Christian Endeavours) - works towards bringing Christ's teachings in the Campus and spreading his love. It helps in organizing the Christmas Celebrations NATALE in the College.

La Fiesta, initiated by the department of English is a literary creative club, celebrating the magic of Art forms. It also includes the “Bibliophile” for the voracious reader and “ Francis Production” for the drama enthusiasts of the college.

Harivillu – Department of Telugu

It is the literary and cultural club of Telugu. Every year the club organizes many literary and cultural activities in Telugu to inculcate and cultivate the local traditions among students. The Telugu day is celebrated every year and the club releases an annual literary magazine “KADAMBAM”.

Shastr Library Club - Library is an indispensible part of the college life. The Shastr club from the Library organizes various programmes for the staff and students to keep up the spirit of reading. The Club also celebrates the National Library Day annually.

The College Choir - provides a platform to the nightingales of the College. The students are drawn from across the faculties. They perform on all the important occasions of the College and they have earned many accolades from the society for the quality of their renditions.

6.9 Major Events

In St Francis the calendar year is marked with numerous events that have become a part of college life. The national day celebrations, Independence Day and Republic Day are marked with grandeur and dignity every year as we pay our respects to the nation on the 15th of August and 26th of January.

Other annual events include the Fresher's Day, Teacher's Day, Women's Day, Men's Day, Feast of St. Francis, College Fest, Natale, the Christmas celebrations, Farewell Party and the College Day. Apart from the above mentioned events, Departments organize numerous programmes and events that are conducted throughout the year. The Student Clubs play an important role in organizing these events.

7. Social outreach initiatives

Swarnojwala – Rural student adoption Scheme

The scheme called ‘Swarnojwala’ was introduced during the Golden Jubilee year of St. Francis College. Launched in the year 2010-11, the scheme aims to adopting three academically competent deserving girl students from economically backward families who are provided the best of education, housing, clothing and every facility to facilitate their growth into competent and confident women of India in line with the Vision of the college. Till date, 30 students have been beneficiaries and currently 9 students are studying the college.

Vajrojwala – Village adoption Scheme

To take our involvement in Social outreach one step deeper we launched the Vajrojwala scheme at the inaugural of the Diamond Jubilee year in 2019-20, which involves the participation of the staff and students in helping develop one village close to the city . The village chosen was Edulapur in Medak district. The different faculties of the college focus on Health, Hygiene, Education and development of employability skills of the people of that area. The faculty work closely with the NSS programme officers of the college in effectively implementing the above mentioned programmes.

Pratiyarpana - Social Outreach Day

Pratiyarpana is the Social Outreach programme of the college. On the first Friday of December , the entire college goes class-wise to visit Old-age homes, Government schools ,Schools for the visually challenged, Homes for the destitute, Institutes for the mentally challenged and other such places that help build awareness and empathy among our students towards the less privileged sections of the society.

8. FACULTY DEVELOPMENT INITIATIVES

To enhance knowledge and skill among the teaching faculty, the management supports and encourages faculty in research work and participation in seminars, workshops and symposiums at the state, national and international level. The college gives financial awards to faculty whose research papers get published in National and International Journals. Many of our faculty members offer their expertise and research experience as consultants and resource persons to many institutions and boards. Orientation programmes are regularly organized for the newly recruited faculty members to initiate them to the culture, tradition, practices and values of the college.

9. INFRASTRUCTURE FACILITIES

Campus

Located in the heart of the city at Begumpet, St. Francis College for Women has a sprawling campus area of 8 acres. Two impressive buildings house spacious classrooms, laboratories, library, reading rooms and conference halls.

Generator

A standby power generator is available in the campus to address the occasional power shut down for maintenance purposes.

Auditorium

The college has an auditorium with an area of 20,000 sq ft. An impressive stage with its state of the art acoustics, attached green rooms and other accessories contribute to the success of all cultural and other events conducted here.

Board Room, Senate Hall and Lecture Halls

The college has board room and Senate Hall with state of the art equipment to cater to the various meeting requirements. The college has over 75 spacious lecture halls fitted with public address system and equipped with audio-video facilities, LCD projection screens etc. The college has large conference halls, wherein seminars, workshops, extension lectures and interactive sessions with experts from the industry are often conducted.

Staff Rooms

All the Staff rooms are facilitated with Internet and Wi-Fi accessibility.

Library

The Library services are fully computerized with updated software "SLIM 21" and has a collection of 75,000 books and more than 100 Journals / Magazines. Access to E-journals from J-Gate-Informatics is provided. The library is open from 8.30 am to 4.30 pm on all working days. An online catalogue helps you to make the most of the Library's resources. U.G.C.Infonet Services including J-STOR is available for the benefit of the academic fraternity. The Library has a "Book bank" consisting of core texts books, which are issued to deserving students for the whole academic year. OPAC facility is also available. All Staff and Students can access INFLIBNET through N List database.

Internet Resource Centre

The Internet Resource Center, serves both the faculty and the students by providing Internet Access and online resources with broadband connectivity. Staff and students can access any information they want over the Internet thus extending the boundaries of learning from the classroom to the time and place of their choice. A number of classes are regularly scheduled and some faculties occasionally reserve the labs to teach their students some special applications or take an online exam.

Laboratories

Well-equipped science laboratories are spread out on the ground and first floors of both the buildings. These teaching laboratories, managed by the individual science departments, have setups and facilities for carrying out not only the experiments listed in the syllabus but also projects that look far beyond the traditional course content. The Botany and Zoology Museums, maintained by the respective departments, house a comprehensive collection of preserved specimens of flora and fauna, biological samples, slides and other resource materials .

Area for eXperimental Inquiry into Science (AXIS)

To expand campus research facilities for staff and students, the college has set up Research Resource Center "AXIS" (Area for eXperimental Inquiry into Science) for physical, chemical and biological Sciences as a central facility. Latest High-end equipment provides access to facilities needed for advanced level experiments, project work and research.

Commerce Lab

The basic idea behind establishing a Commerce lab is to strengthen the conceptual base. Showing vouchers to the students, explaining the concepts with living examples, introducing the students to the annual reports of the companies are some of the modes adopted in this regard. The concept is perceived to be useful to the students and the faculty.

English Language Lab

The Language Lab acts as a platform for learning, practicing and honing language skills through interactive lessons and communicative mode of teaching. The emphasis is on English language learning through the usage of emerging technology and address the concepts of grammar, lexicon, phonetics and accent.

UG / PG - Psychology Laboratory

The Laboratories are well equipped with various projective and non projective tests used in the field of Psychological Testing. A range of psychological tests are also available in the laboratory, for example, personality tests, intelligence tests, aptitude tests, attitude and value scales etc.

The Department has a state of the art Counseling Laboratory, for the students of M.Sc. in Applied Psychology. The Counseling Lab has a simulation room and four individual counseling rooms for counseling skills training and supervised counseling. The subject knowledge gained through classroom teaching, psychological testing and practical exposure through various forms of field work gives immense training to the students in handling clients.

Mass Communication Studio

The Department of Mass Communication housed in the Sister Maria Franco Multimedia Centre, is fully equipped with audio-video teaching aids and a Mass Communication lab-cum-audio and TV studio. The Centre has state-of-the-art sound proof Television Studio along with a Green Room with Teleprompter to learn production skills and techniques. It boasts of two computer laboratories with internet connectivity and is equipped with Sony Video Camera, Canon 5D Mark 3 Camera and video editing software's (Adobe Premier& Final Cut Pro). It also consists of a modern Photo-lab with Canon DSLR cameras and a well-equipped audio-studio with audio-mixer, editing softwares with sophisticated microphones. It brings out the Lab Journal 'Campus Herald' from the Production Facility (Adobe InDesign software). The Centre also has a Canon Digital Photocopier Machine, Apple Mac Systems, Gimbal for DSLR Camera stabilization to get amazing action camera footage as well as Convergence lab with LED, News Monitoring TV and a Department level Library of books and films.

Video Conference Facility

Video Conference Facility provides students the opportunity to interact with eminent scientists and academicians nationally and internationally.

Sports Arena

The college has an excellent sports arena being laid up for Handball, Volleyball and Throw ball which focusses on all round development of the students.

Indoor Stadium

In order to promote a spirit of healthy competitiveness, team-spirit and participation in games the college has a multi-purpose Indoor Stadium with an area of 12,000 Sq. ft. The stadium was inaugurated in March 2014 and is available for sports practice and physical training of the students. Most of the university tournaments like Basket ball, handball, Volleyball, Table tennis, Chess, Carroms, and Athletic training are hosted here.

Prayer Room

Tucked away in a quiet corner are the two Prayer Rooms - one on the ground floor and the other on the third floor of the main building – a haven for those who seek moments of solitude in prayer and reflection.

Student Corner

The student corner is equipped with facilities for internet printing, photocopying, binding, lamination and stationery. It is accessible to all the students and staff throughout the academic sessions.

Louis Pasteur Research Lab

Osmania University has recognized the college as a Research centre for Microbiology. Louis Pasteur Research Lab is for the faculty to pursue their research in Microbiology.

Bethel Retail Store

Bethel Retail Store on the campus is handled exclusively by students of B.Voc Retail Management to get hands on experience of managing a retail store. By practical experience they sharpen their entrepreneurial skills.

Fitness Centre

A fitness studio under the supervision of a trained instructor has been set up. It is equipped with the latest equipments with 7 cardio stations such as treadmills, Cross trainers and upright bikes. Nutritional counseling is provided on request by a professional Nutritional Expert.

Health Centre

The Health Centre provides services to the entire college community and organizes various health awareness programmes on current and relevant health issues. A visiting doctor and a full time nurse are available to attend to medical problems of both staff and students. Regular Health camps are conducted for Staff and Students.

American Corner

American corner provides a window on life and culture of the United States. It's an open library, research and resource centre with the entire collection of U.S library of congress containing 25,00,000 volumes, journals and books available in digital format. It aids in the application of Fulbright –Nehru and other Fulbright fellowships for students and teachers.

Green Initiatives

Shubhram is the solid waste management centre of the college catering to the segregation and effective management of waste generated in the college premises. The unit has specific sections where solid waste is segregated as 'wet' and 'dry'. The dry waste such as plastics, papers, cartons, e-waste and scrap are separated and sent to 'Waste ventures of India' for recycling. The organic waste such as dried leaves and kitchen refuse from the canteen are used for composting. Thus, Shubhram is a wholesome solution for solid waste management.

Rooftop Solar Photovoltaic Power System which has a capacity of 50kWp has been installed in the college in 2018. The 25kWp solar project, on an average generates 100kWh of electricity in a day supporting major energy requirement of the college.

Solar Lights have also been installed in the college campus which contributes towards energy saving.

Greenhouse and Polyhouse the protective structure for cultivation of flowering and vegetable crops, was erected in the campus in November 2018 under the aegis of the three departments - Botany, Biochemistry

and Biotechnology. This initiative was undertaken to facilitate tissue culture explants of the laboratory to be transplanted and grown in controlled/sterile environment. This would give an impetus to the research activities in campus and inculcate the scientific temper and interest amongst students with reinforcement of theoretical concepts.

Aharam-Canteen

A healthy mind resides in a healthy body. Aharam, the college canteen provides students with nutritious and tasty snacks and beverages as superb alternatives to junk food. The cleanliness and hygiene of the canteen is also supervised from time to time. With entertaining music in the background, the canteen offers a perfect ambience for students to relax, unwind and interact with one another.

AaramViram

AaramViram is the choicest spot for students to relax, revise for exams and de-stress. It is perfect open air space amidst nature for informal student interaction, impromptu activities or rehearsals for cultural events.

Nightingales' Nest

The Nightingales of St Francis practice regularly to hone their skills. Nightingales' Nest, beside the student corner provides them the perfect atmosphere to assemble and rehearse their renditions.

Security Facilities

To ensure safety and security in the college, CCTV surveillance is provided in the campus. Round -the -clock security is provided by appointing security personnels to watch over the main gate and patrol the premises regularly. To protect the campus from accidents, fire extinguishers and safety devices are placed on all floors, laboratories and halls. It is supervised and maintained by regular monitoring.

Yoga centre

Stress is a major condition in our society that can impair the mental & physical well being.

In view of the increasing stress conditions, our college has a Yoga center placed in the fitness block above the Gym for relaxation of body and mind which is open to faculty and students.

10. Admission Guidelines for B.A/B.Sc./B.Com./ BMS/ B.Voc.

10.1 UG Admissions -2020

- Parent and student need to be present for submission of documents on the allotted admission date
- Admission will be finalized only after meeting the Class Mentor

Issue of Application Forms & Prospectus

1. Application Forms and Prospectus will be available online.
(Refer college website - www.sfc.ac.in)

2. Admissions for B.A. (History/ Pub. Ad./ Pol.Sc.) and B.Sc. (Maths/ Phy/ Chem) are done through Degree Online Service Telangana (DOST) and candidates admitted through DOST are only eligible to avail Government Scholarships.

3. The eligible students are required to submit the following during admission, failing which admissions will not be made.

- **Hardcopy of the Verified ApplicationForm**
- **Hardcopy of the Undertaking signed by both the Parents and the student. (2Copies)**
- **College Annual Fees payable online**
- **All the Intermediate (10+2) certificates (original and photocopy of each certificate)**

4. Admission will be made according to the merit list displayed by the college on the College website. (www.sfc.ac.in)

10.1.1 Eligibility for Admission

Candidates seeking admission in 1st year B.A./B.Sc./B.Com./BMS/B.Voc. Degree courses must have passed

- Two-year Intermediate Examination conducted by the Board of Intermediate Education, Telangana/ Andhra Pradesh
- Examination of any other University / Board recognized as equivalent by the Intermediate Board.
- CBSE & ICSE students have to pass English and four other subjects i.e. a total of five subjects.

Candidates from other boards except Intermediate Board of Telangana, CBSE & ICSE Boards are required to submit Equivalency Certificate from the Board of Intermediate Education.

The Admissions of such candidates will be finalized only after the submission of Equivalency Certificate

Admission Criteria for Intermediate Board of Examination (IBE), CBSE & ICSE

- The admission for the candidates from Intermediate Board of Examination (IBE) is based on the aggregate marks of the optional subjects and English (excluding Second language).
- For candidates who have passed CBSE & ICSE, the aggregate marks of optional subjects (excluding Second Language, Fashion Designing, Art & Craft, Physical Training, Home Science, Informatics Practicals, S.U.P.W etc) will be considered.

ELIGIBILITY CRITERIA FOR COURSES

Bachelor of Humanities & Social Sciences (B.A.)

Any student who has qualified Intermediate / 10+2 exam in **Arts, Science, Commerce Streams**

Bachelor of Science (B.Sc.)

Physical Science - Any student who has qualified in MPC/MPBC

B.Sc Honors in software engineering and B.Sc with Statistics- Any student who has qualified in MPC/MPBC/MEC

B.Sc Life Sciences - Any student who has qualified BPC/MPBC

B.Sc with Computer Applications - Any student who has qualified BPC/MPBC/MPC

Bachelor of Commerce

B.Com (Accounting & Finance) and B.Com (International Business)

Any student who has qualified Intermediate / 10+2 exam in **Arts, Science, Commerce Streams**

70% of the total number of seats for students with commerce subjects

B.Com IPP (Integrated Professional Programme)

Any student who has qualified Intermediate / (10+2) exam in **Arts, Science, Commerce**.

Students who have cleared CPT Examination/ Foundation Level of CMA / CS will be given priority.

Students aspiring to pursue CA,CS and CMA can also apply.

B.Com (Honors) and B.Com (Computer Applications)

Any student who has qualified Intermediate / 10+2 exam in **Commerce Stream**.

BMS (Business Management Studies)

An Entrance Test for all applicants will be held. Top 100 from the ET qualify for the Group Discussion.

Number of seats:50

B.Voc. Degree (UGC) - Bachelor of Vocational Studies

Any student who has qualified Intermediate / 10+2 exam in **Arts, Science, Commerce Streams**

NOTE

- **For UG - Date and Timings for Admission and Online Payment of Annual Fees, will be communicated on the College Website (www.sfc.ac.in)**
- **For PG - Issue of Application form, Date and Timings for Admission and Online Payment of Annual Fees, will be communicated on the College Website : www.sfc.ac.in**

ELIGIBILITY CRITERIA FOR RESERVATION CATEGORIES

SC/ ST & BC - Community, Nativity & Date of Birth Certificate for SC,ST, BC candidates as per G.O Ms. No.58, Social Welfare (J) Dept, dtd. 12.05.1997 issued by MRO should be submitted to the college at the time of admission.

SPORTS/CULTURAL/NCC

- Pre selection of the candidate for the sports /cultural quota shall be made in the following order.
- Category1 : Representing the Nation
- Category2 : Representing State
- Category3 : Representing the College at State/ National/ International Level.
- Candidate securing admission under this quota will give an undertaking of continuing to represent the college in the concerned activities.

PHYSICALLY CHALLENGED

- Candidates seeking admission shall submit **Medical Certificate from appropriate Medical Authority as prescribed in the Govt.G.O.**
- The Priorities and the categories are as follows:
 - Visually Impaired**
 - Hearing Impaired**
 - Orthopedically Handicapped**
 - Dumb**

IN THE PROCESS OF VERIFICATION IF ANY MALPRACTICE/ MISUSE IS DETECTED IN THE USAGE OF CERTIFICATES or ANY TIME OF DURATION OF THE COURSE, THE ADMISSION will be CANCELLED WITHOUT ANY NOTICE

Criteria for Second Language

Telugu to be taken as Second Language for the Degree programme by candidates

- who have taken Telugu as their second language in the qualifying examination
- who have studied Telugu upto Class X as their first language.

10.1.2 - Documents to be submitted for Admission

Candidates are required to submit all the Intermediate (10+2) original certificates & one set of Photo copy of the same at the time of Admission

- Intermediate (10+2) Memorandum of Marks
- Intermediate (10+2) Transfer Certificate
- Intermediate (10+2) Bonafide Certificate / Conduct Certificate
- Migration Certificate (ISC, CBSE and Other Board)
- Eligibility Certificate (for candidates other than Intermediate, CBSE & ICSE Board)
- Salary / Income Certificate of Parents from their place of work
- Caste Certificate from Mee Seva
- Copy of Aadhar Card
- Photo Copy of the 10th class Marks Memorandum & Transfer Certificate
- Photo Copy of the Caste Certificate (for S.C. /S.T.& B.C. candidates)

- 2 Copies of Letter of Undertaking

For Catholic /Christian Students:

- Letter from the Parish Priest/Pastor
- Income certificate duly attested by the Parish Priest /Pastor
- Baptism certificate

Annual Retreat and Bible Course is compulsory for all Catholic / Christian Students.

For Supernumerary seats: (Original Certificates to be submitted for verification)

- a) International/National/State level certificates of sports
- b) Physically Challenged certificate from authorized government doctor.
- c) Caste certificate from the Mandal Revenue Officer (for S.C. / S.T. & B.C. candidates)

For Foreign Students / NRI's

- Student having Foreign National Citizenship need to get permission from Foreign Relations Office of Osmania University.
- NRI – Copy of the Passport to be submitted along with the prescribed NRI Fee

10.2 P.G. ADMISSION

- **M.Sc. (Computer Science)**
- **M.Sc. (Mathematics)**
- **M.Sc. (Microbiology)**
- **M.Sc. (Organic Chemistry)**
- **M.Sc. (Applied Psychology)**
- **M.Com. (Applied Finance)**
- **M.A. (Mass Communication & Journalism)**

10.2.1 Eligibility For Admission

- As a catholic minority institution and as per the rules of Autonomy the college makes its own admissions to P.G.courses
- The admissions will be made in the order of merit based on the marks secured in degree examination
- Those who qualified in the Osmania University P.G. entrance examination are also eligible to apply
- There will be no entrance examination for admission to any of the P.G.courses
- All the students seeking admission to P.G. Courses will face an interview panel that will ratify & confirm their admission into the course on the day of admission

Requirements for Admission

The students selected by the Interview Panel are required to submit the following at counter No.1

- Application form
- Degree original certificates & one photocopy of the same.
- College Annual Fees payable online

10.2.2 Documents to be submitted:

Original and one Photo copy of the following:

- Degree Marks Memorandum (I, II, III Year or Semesters 1 to 6)
- Consolidated Marks Memo
- Degree Transfer Certificate is compulsory
- Conduct Certificate
- Migration Certificate [Other than Osmania University]
- Degree Provisional Certificate
- 10th and 12th long Marks memo
- 10th or 12th TC
- Birth Certificate
- Income Certificate
- 2 copies of Letter of Undertaking signed by student & parent

For Foreign Students:

- Student having Foreign National Citizenship need to get permission from Foreign Relations Office Osmania University
- Copy of the Passport & Student Visa to be submitted.
- NRI – Copy of the Passport to be submitted along with the prescribed NRI Fee.

Eligibility Criteria

M.Sc.(Computer Science)

B.Sc. degree (with Computer science & Mathematics) from any university, recognized under University Act of India

M.Sc. (Mathematics)

B.Sc. degree (with Mathematics) & B.Sc. (Honors) from any university, recognized under University Act of India

Loyola Academy Chemical Technology students are also eligible to apply

M.Sc. (Microbiology)

B.Sc. degree in one of the disciplines of Life Sciences from any University, recognized under University Act of India

M.Sc. (Organic Chemistry)

B.Sc. Degree with Chemistry as one of the optional subjects from any university, recognized under University Act of India

M.Com. (Applied Finance)

Bachelor's degree in Commerce from a recognized university, under University Act of India. The ranks obtained at National-level and State-level management tests, i.e. CAT, MAT & ICET, P.G. Entrance exam will also be considered

M.Sc. (Applied Psychology)

Graduation B.A, B.Com, B.Sc., B.Tech, B.E, LLB, B.L, B.C.A from any university under University Act of India. However, it is recommended that students from streams other than Psychology join the 1 year PG Diploma in counseling skills programme. The students can apply for M.Sc. after completing PGDPCS (For details please refer to the section on PG Diploma courses)

MA (Mass Communication & Journalism)

Graduation in B.A, B.Com, B.Sc. B.Tech, B.E, LL.B, B.L, B.C.A from any university under University Act of India

Important Notice for UG & PG

- In case of non-compliance to admission policy or non-eligibility of the candidate, the Management of the Institution has the right to cancel the admission of the particular candidate
- Choice of the **Course, Combination and Second Language** once opted is **final**
- **Fees once paid is not refundable.** However, those who leave due to unavoidable reasons within 15 days from the date of admission, 50% of the fees paid will be refunded. No claim for refund thereafter will be entertained
- **Degree must be completed in 3+2years / 2+2Years for PG**
- Students can opt for any Certificate Course during the 3 years of study and gain extra credits
- **For all Catholics & Christian students**
 - **Bible Certificate Course is compulsory for only UG**
 - Participation in the Annual Retreat for all the 3 years and faith formation programme on every 2nd Saturday of the month is mandatory
 - For all catholic students participation in the monthly Holy mass is compulsory
- Every student is required to opt for NCC or NSS or Sports at the time of admission

The number of students who can enroll in NSS & NCC is 100 each, while the others will opt for sports. All the students have to complete the required 60 hours in NSS / NCC / Sports during their first and second year of study

The requirements for

- NSS : 1 Camp + 40 hrs of outreach programme.
- NCC : 2 Camps + 40 hrs of NCC activities.
- Sports : 1 certificate course in sports + 30 hrs of indoor games.

Contact:

Phone : 040 - 23403200, 23400470
Email: admissions@sfc.ac.in
www.sfc.ac.in

10.3 Rules for admissions into 2nd year on transfer

Applicant should have been studying in a degree programme in any college affiliated to Osmania University or any other University recognized by the UGC. However no transfer is permitted from one college to another within a given district under Osmania University, except for students from Autonomous colleges. Admission will be considered only in the III Semester of the three year (6 semester) programme subject to the availability of vacant seat. To be eligible for admission the applicant should have passed in all the subjects of the qualifying examination.

A written application should be submitted along with the following:

- Copy of the Memorandum of Marks of the qualifying examination
- Syllabus of the course completed - counter signed by the Principal of the college
- A committee consisting of Principal, Controller of Examination, ,Dean Academics and the Heads of the Departments concerned will check the parity of the course content with that of this institution
- In case of disparity in the course content admission may be given only on the condition that the applicant takes the required examination in the subject / subjects concerned at St. Francis College
If parity is established, the marks obtained in the previous institution will be retained
- In case grades have been awarded, the candidate will produce the equivalent marks for grades from the previous institution

The candidates admitted will follow the examination pattern of this college.

11. List of Abbreviations

AI	: Artificial Intelligence
BOM	: Business Organization and Management
C	: Credits
CC	: Common Core
CBCS	: Choice Based Credit System
CCNA	: Cisco Certified Network Associate
CIA	: Continuous Internal Assessment
CHCM	: Critical Health Care Management
CP	: Counseling Psychology
DSC	: Discipline Specific Core
DSE	: Discipline Specific Elective
EVS	: Environmental Studies
FC	: Foundation Course
FPM	: Financial Policy and Management
GE	: Generic Elective
GUI	: Graphical User Interface
HRM	: Human Resource Management
HVE	: Human Value Education
ICT	: Information and Communication Technology
IDE	: Inter Disciplinary Elective
Int. Bus. Env	: International Business Environment
LS	: Life Sciences

MM	: Marketing Management
NMR	: Nuclear Magnetic Resonance Spectra
NSQF	: The National Skills Qualifications Framework
ODE	: Ordinary Differential Equations
OE	: Open Elective
OOPs	: Object Oriented Programming
OP	: Organisational Psychology
ORD	: Optical Rotatory Dispersion
P	: Practical
PS	: Physical Sciences
PUC	: Pre University Course
SEC	: Skill Enhancement Course
SPSS	: Statistical Package for the Social Sciences
SIP	: Student Induction Programme

General Rules and Regulations

Office:

Office Timings: 9:00 a.m. to 4.30 p.m on all working days.

Lunch break: 12:30 to 1:00 p.m.

Rules of Office:

1. Application for issue of certificates(Transfer, conduct, Study, Bonafide etc.) should be addressed to the Principal.
2. Certificates will be issued after 5 working days from the date of application.
3. No certificate will be issued in less than 48 hours.
4. All fees must be paid by the notified due date.

College Timings

8:20a.m. to 2:00p.m. All P.G, B Com, BMS & B.Voc (RM&IT) & BA III

9:10a.m. to 3:10p.m. BA II & BSc II

10:20a.m. to 4p.m. BA I, BSc I & III

9:20a.m. to 10:10a.m. Certificate courses

Code of conduct for students

1. All students are answerable to Principal, Faculty & other college authorities for their conduct and behavior.
2. Students are required to be on time to college ,maintaining required attendance in theory and practical classes. Active participation in all college activities including seminars and guest lectures is mandatory.
3. All students are required to assemble on time for the morning prayer.
4. All students are required to read the notices displayed on the display screens, notice boards and student apps.

5. Dress Code:

- The college recommends simplicity and modesty in the student's manner of dress in order to foster a congenial academic atmosphere
- Students must strictly follow the College dress code which is Salwar Kameez or Jeans/ Pants with Knee length tops.
- No Sleeveless, No Cold shoulders, No T-Shirts and No Tuck-ins.

6. Students without SFC ID cards are not permitted inside the campus. Wearing ID card is compulsory when in campus.
7. Use of mobile phones inside the classroom during class hours is strictly prohibited. Charging of mobile phones in college premises is not allowed.
8. Ragging of any kind inside/outside the College campus is a punishable offence.
9. Posting of unpleasant/ unacceptable/damaging statements/views about the College or Staff in Social media is forbidden and calls for disciplinary action.
10. Organizing students for any programme/event inside/outside the College without the prior permission of Principal is strictly prohibited.
11. Four wheelers are not allowed to enter in the campus as well as Street No.6 leading to the campus. Only two wheelers are allowed inside the college campus.
12. Students with two wheelers have to register online at the beginning of the academic year.
13. During the free hours, students are expected to be in the Library or the Indoor stadium. Sitting in the corridors or on the staircase is not permitted.

Note: Rules are subject to change at the discretion of the Management, with the approval of Academic Council.

Disclaimer: Please note this prospectus is for information purpose only. Errors if any are inadvertent and the decision of the management with regards to details mentioned here is final and binding.



St. Francis

College for Women Begumpet, Hyderabad

Courses offered

Doctor of Philosophy Ph.D in Microbiology

Post Graduate Courses

- M.Sc. Computer Science
- M.Sc. Microbiology
- M.Sc. Organic Chemistry
- M.Sc. Mathematics
- M.Sc. Applied Psychology
- M.Com. Applied Finance
- M.A. in Communication and Journalism

Center for Professional Studies

PG Diploma Courses

- Human Resource Management
- Psychological Counseling Skills
- Advanced PG Diploma in Clinical Nutrition and Dietetics

Center for Career Development

Diploma Courses

- CISCO Certified Network Associate (CCNA)
- Television Production
- Digital Photography

B.Sc.

- Botany/Zoology/Chemistry
- Mathematics/Physics/Chemistry
- Mathematics/Physics/Computer Sc.
- Mathematics/Electronics/Computer Sc.
- Mathematics/Statistics/Computer Sc.
- Biochemistry/Chemistry/Computer Appl
- Biochemistry/Chemistry/Microbiology
- Biochemistry/Biotechnology/Chemistry
- Microbiology/Biotechnology/Chemistry
- Biotechnology/Chemistry/Zoology
- Applied Nutrition/Zoology/Chemistry
- Applied Nutrition/Botany/Chemistry
- Software Engineering (Hons)

- History/Literature/Political Science
- Psychology/Literature/Political Sc.
- History/Public Admn./Political Sc.
- Economics/Public Admn./Political Sc.
- Economics/Public Admn./Social Mgt.
- Social Mgt./Mass Comm./Literature
- Political Sc./Literature/Mass Comm.
- Psychology/Public Admn./Political Sc.

B.Com

- B.Com Accounting & Finance
- B.Com Honors
- B.Com Computer Applications
- B.Com International Business
- B.Com Integrated Professional Prog

Pre-Med

***Admissions
are open***

Contact

Phone : 040 - 23403200, 23400470

Email: admissions@sfc.ac.in . Visit us at www.sfc.ac.in